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OCT 24 2016

Time 3:30P CBR

Thomaston Town Clerk

**Thomaston Opera House Commission**

**Minutes of the Regular Meeting – October 20, 2016**

**In attendance:** Commissioners David Colavecchio, Richard Chandon, Lucille Killiany, Barbara Piscopo, Lisa Cherie Reardon, Sandy Sandford, Becky Skinner, David Verdosci

**Absent:** Commissioner Mike Burr

**Also present:** Roy Bouffard, Friends of the Opera House and Restoration Committee; Jeff Dunn, Executive Director, Landmark Community Theatre (LCT)

Meeting was called to order by Chairwoman Lucille Killiany at 7:00 pm.

Report of Friends of the Opera House was moved to the beginning of the agenda.

Friends of the Opera House/Restoration Committee: The Friends recommend acceptance of the bid from Evergreen (\$22,000 including carpentry) for the next phase of the back wall project (eagle and cove) since it was \$12,000 less than the bid from Canning. Commissioners were reminded of the Nov 4 Wine and Beer tasting fundraiser at the Lyceum in Terryville.

Secretary's report: On a motion by Richard Chandon, seconded by Lisa Cherie Reardon, the minutes of the September 15, 2016 regular meeting were accepted as presented (8-0).

Treasurer's report: As of September 30, 2016, the Scholarship Fund balance was \$785.12 and the TOH Restoration Fund balance was \$17,123.87. On a motion by Sandy Sandford, seconded by Lisa Cherie Reardon, the Treasurer's Report (attached) was accepted as printed.

Scholarship: Lucille reported a productive meeting of the Scholarship Committee was held on September 21. There was agreement that the scholarship needs to be promoted and also that the LCT, the Friends, and the Commission need to communicate closely since all 3 organizations provide scholarships. LCT and Friends are invited to send representatives to meetings of the Scholarship Committee. One idea for promoting the scholarship is to include an item from scholarship recipients in the program. Jeff described ongoing efforts to increase involvement of youth in the Opera House, which likely will result in more scholarship applications.

Landmark Community Theatre: Jeff Dunn presented the 3<sup>rd</sup> quarter revenue report from LCT (attached). Theatre classes for grades 1 through 8 have begun and are sold out. The cost is \$75 for 11 weeks. There is also a program for high school students on the technical aspects of theater.

Old Business: No progress has been made on the washer/dryer project.

Good-to-Great grant: The Finance Director has been asked to provide the matching funds approved at the Commission's May 19, 2016 meeting to LCT.

New Business: On a motion by Becky Skinner, seconded by Sandy Sandford, the Commission approved the following meeting dates for 2017 (8-0):

2017 MEETING DATES

Third Thursday of the month (except second Thursday in December), 7:00 pm, First Selectmen's Conference Room

January 19	May 18	September 21	December 14
February 16	June 15	October 19	(2nd week).
March 16	July 20	November 16	
April 20	August 17		

Mike Burr, Richard Chandon, and Lisa Cherie Reardon have all indicated they would like to be reappointed to the Commission for terms Dec 1, 2016 to Nov 30, 2019.

On a motion by Sandy Sandford, seconded by Dave Colavecchio, the meeting was adjourned at 7:36 pm (8-0).

Respectfully submitted,  
Becky Skinner  
Secretary, Opera House Commission

# GL Production Revenue by Type of Ticket

Jeffrey Dunn

# Landmark

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Ticket Type	Quantity Sold	Retail Price	Discounts	Box Office Sales	Facilities Fee	Restoration Fee	City Tax	State Tax	Federal Tax	Sales, Taxes & Fees
<b>16-BE Billy Elliot the Musical</b>										
Earned-Group Sales	439	\$8,973.50	\$1,810.80	\$7,162.70	\$878.00	\$439.00	\$219.50	\$0.00	\$0.00	\$8,699.20
Earned-Regular	1315	\$26,815.50	\$6,149.00	\$20,666.50	\$2,724.00	\$1,141.00	\$570.50	\$0.00	\$0.00	\$25,102.00
Earned-Season	260	\$5,328.00	\$1,511.50	\$3,816.50	\$780.00	\$260.00	\$130.00	\$0.00	\$0.00	\$4,986.50
<b>Total 16-BE</b>	<b>2,014</b>	<b>\$41,117.00</b>	<b>\$9,471.30</b>	<b>\$31,645.70</b>	<b>\$4,382.00</b>	<b>\$1,840.00</b>	<b>\$920.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,787.70</b>
<b>16-HM Heathers The Musical</b>										
Earned-Regular	786	\$9,039.00	\$1,707.00	\$7,332.00	\$1,480.00	\$740.00	\$370.00	\$0.00	\$0.00	\$9,922.00
<b>Total 16-HM</b>	<b>786</b>	<b>\$9,039.00</b>	<b>\$1,707.00</b>	<b>\$7,332.00</b>	<b>\$1,480.00</b>	<b>\$740.00</b>	<b>\$370.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,922.00</b>
<b>16-RF Ring of Fire</b>										
Earned-Group Sales	223	\$4,571.50	\$910.85	\$3,660.65	\$447.00	\$223.00	\$111.50	\$0.00	\$0.00	\$4,442.15
Earned-Regular	1538	\$31,437.00	\$7,556.50	\$23,880.50	\$3,163.00	\$1,343.00	\$671.50	\$0.00	\$0.00	\$29,058.00
Earned-Season	259	\$5,307.50	\$1,497.25	\$3,810.25	\$772.00	\$259.00	\$129.50	\$0.00	\$0.00	\$4,970.75
<b>Total 16-RF</b>	<b>2,020</b>	<b>\$41,316.00</b>	<b>\$9,964.60</b>	<b>\$31,351.40</b>	<b>\$4,382.00</b>	<b>\$1,825.00</b>	<b>\$912.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,470.90</b>
<b>Total</b>	<b>4,820</b>	<b>\$91,472.00</b>	<b>\$21,142.90</b>	<b>\$70,329.10</b>	<b>\$10,244.00</b>	<b>\$4,405.00</b>	<b>\$2,202.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$87,180.60</b>

**THOMASTON OPERA HOUSE 2016/2017**

as of 9/30/16

**Scholarship Fund**

Balance, 7/1/16.....	\$	1,284.86	
Interest.....		0.26	355-182-98-509
Scholarship award.....		(500.00)	50-509-570-822
		<u>          </u>	
<b>Balance 9/30/16</b>	<b>\$</b>	<b><u>785.12</u></b>	

**OPERA HOUSE RENOVATION 2016/2017**

as of 9/30/16

**Thomaston Opera House Restoration Fund**

Balance, 7/1/16.....	\$	17,111.68	
Donation.....		12.19	
		<u>          </u>	
<b>Balance 9/30/16</b>	<b>\$</b>	<b><u>17,123.87</u></b>	

Note: In accordance with LCT's contract, this account has been established to hold the \$0.50 per ticket that Landmark pays to the Town each January as well as any donations received by the TOH. The Thomaston Opera House Restoration Committee oversees this fund.