

**Thomaston Opera House Commission**  
**Minutes of the Regular Meeting – November 19, 2015**



**In attendance:** Commissioners Mike Burr, Richard Chandon, David Colavecchio, Marie Galbraith, Lucille Killiany, Barbara Piscopo, Lisa Cherie Reardon, Sandy Sandford, Becky Skinner

**Also present:** Roy Bouffard, Friends of the Opera House and TOH Restoration Committee

Meeting was called to order by Chairman Lucille Killiany at 7:15 pm.

Secretary's report: On a motion by Sandy Sandford, seconded by Lisa Reardon, the minutes of the October 15, 2015 regular meeting were accepted as presented (5 yes; 4 abstentions from Lisa, Mike, Dave, and Rich).

Treasurer's report: As of October 31, 2015, the Scholarship Fund balance was \$547.14 and the TOH Restoration Fund balance was \$4885.00. On a motion by Sandy Sandford and second by Richard Chandon, the October treasurer's report was accepted (9-0).

Building and Restoration Committees

Roy Bouffard reported on three items:

1. Addition of premium seating to the mezzanine to generate additional revenue for restoration projects. Entails lowering current barrier from 41" to 30" with a small shelf on top. Ten plush chairs will be installed behind the barrier, tickets for which will be sold at a premium price with extra funds designated for restoration projects. There will be a 5-foot walkway behind the chairs. Project has been approved by the Fire Marshall and the Building Inspector, provided chairs are attached to the floor. The project will be funded by Landmark Community Theatre (LCT). On a motion by Richard Chandon and second by Mike Burr, the Commission approved the project, contingent on all other necessary state and local approvals being obtained (9-0).
2. External lighting and signage: Roy informed the Commission that one component of the grant from the Dept of Economic and Community Development (DECD) will be lighting and signage changes outside the Town Hall, including additional lighting along the walkway to the box office, lighting for the show poster cases along the wall of the old firehouse, illumination of the Opera House ground sign, new poster signs at the main Opera House entrance with lighting, and manual controls for the light at the top of the entrance stairway. Once details of this project have been developed all necessary approvals will be obtained.
3. Box office lobby: A planned second component of the grant from the DECD is the installation of a closed circuit 42-inch TV screen with shelf below for video type player on the corner wall to show the Opera House interior live, videos of shows, and announcements. Also planned is replacement of the wall sconces with improved accent lighting and repainting. Once details of this project have been developed all necessary approvals will be obtained.

Barbara reported that Thomaston Savings Bank (TSB) is providing \$500 for a washer and dryer for the costume area.

Old Business:

The Commission reiterated their desire to meet with Ken Koval (see minutes of Sept meeting) and Becky will invite him to the next regular meeting (Dec 10).

Sandy reported the defibrillator from the Ambulance Corps has been installed in the Opera House and training has been provided (see minutes of October meeting).

Lucille reported that receipt of the bequest from Sylvia Ponitoski is expected soon (see minutes of August meeting).

On a motion by Becky Skinner and second by Mike Burr, the Commission appointed the following to the Long-Range Planning Committee: Commissioners—Barbara Piscopo, Rich Chandon, Marie Galbraith; Friends—Roy Bouffard, Dick DiMaria, Joan Gangloff, Mark Goodwin; LCT—Gary Kingsbury, Jeff Dunn (9-0).

On a motion by Mike Burr, seconded by Dave Colavecchio, the Commission approved the revisions to the Opera House page of the Town website as prepared by Becky (9-0).

New Business: On a motion by Dave Colavecchio, seconded by Sandy Sandford, the Commission approved the list of meeting dates for 2016 (9-0, see list of dates below).

On a motion by Dave Colavecchio, seconded by Rich Chandon, the meeting was adjourned at 8:26 pm (9-0).

Respectfully submitted,

Becky Skinner  
Secretary, Opera House Commission

**Meeting dates for 2016:**

**Third Thursday of the month (except second Thursday in December), 7:00 pm**

January 21

February 18

March 17

April 21

May 19

June 16

July 21

August 18

September 15

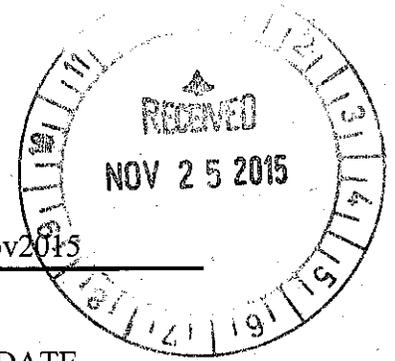
October 20

November 17

December 8

THOMASTON OPERA HOUSE  
ORGANIZATION

Updated 24Nov2015



COMMISSION MEMBERS	TERM EXP. DATE
Marie Galbraith ( <i>m290galbraith@gmail.com</i> )	11/30/17
Barbara Piscopo ( <i>fbpisc@gmail.com</i> )	11/30/17
Becky Skinner ( <i>rskinner357@snet.net</i> )	11/30/17
Lucille Killiany ( <i>lgkilliany@yahoo.com</i> )	11/30/18
Maryann Sandford ( <i>MedicaidSandy@aol.com</i> )	11/30/18
David Colavecchio ( <i>davealex@optonline.net</i> )	11/30/18
Michael Burr ( <i>meburr@optonline.net</i> )	11/30/16
Richard Chandon ( <i>R_Chandon@hotmail.com</i> )	11/30/16
Lisa Cherie Reardon ( <i>lisathephotographer@outlook.com</i> )	11/30/16

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EXECUTIVE COMMITTEE

(Term: 01/01/15-12/31/15, note one-year term per town ordinance)

Lucille Killiany, Chairman  
Barbara Piscopo, Vice-chairman  
Becky Skinner, Secretary/Treasurer

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COMMITTEES

\* Denotes Committee Chairman

The Commission Chairman is an ex-officio member of all committees

Terms, 30 Dec 2014 to 30 Dec 2016 or expiration of Commissioner term, whichever occurs first.

Committee Name	Members	Affiliation
Bylaws	*Becky Skinner Marie Galbraith	Cmsr Cmsr
Long Range Planning	*Barbara Piscopo Rich Chandon Marie Galbraith Roy Bouffard Dick DiMaria Joan Gangloff Mark Goodwin Jeff Dunn Gary Kingsbury	Cmsr. Cmsr. Cmsr Friends of OH Friends of OH Friends of OH Friends of OH Landmark (LCT) LCT
Nominating & Elections	*Michael Burr Dave Colavecchio	Cmsr Cmsr
Restoration (2 Commissioners per contract with LCT)	*Lucille Killiany Barbara Piscopo	Cmsr Cmsr.
Fund Development	Michael Burr Richard Chandon Marie Galbraith Roy Bouffard Dick DiMaria	Cmsr Cmsr Cmsr Friends of OH Friends of OH LCT LCT
Scholarship	*Lucille Killiany Barbara Piscopo Lisa Cherie Reardon	Cmsr. Cmsr Cmsr
Contract for theatre operations (ad hoc, as needed and for contract negotiations beginning 2020)	Marie Galbraith Becky Skinner Roy Bouffard Chuck Stango Phil Candito Gary Kingsbury Jeff Dunn	Cmsr Cmsr Friends of the OH LCT LCT LCT LCT