

Meeting of September 1, 2009
Minutes of the Thomaston Public Library Board of Directors



Board Members in Attendance:

M. Martin	Y	K. O'Connell	Y	E. Hurlbert	Y
P. Foley	Y	B. Fuller	Y	S. Sandford	Y
R. Ostrander	Y	K. Pesce	N	B. Grabherr	N
M. Protzmann	Y	S. Czellecz	Y	C. Morrison	Y

Also in Attendance: D. Radosevich, Library Director.

The meeting was called to order at 7:00pm.

Public Comments: The Board reviewed the comments collected so far in the Suggestion Box. 7 comments were very positive and complimented the staff, service, friendly atmosphere and expanded teen section. 4 included specific recommendations such as -- more paperback books, different coffee and tea selection, a vending machine in the teen section and having 4 weeks to take books out. The Director is reviewing the length of time for checkouts and comparing our policy to other surrounding libraries.

Communications: A letter was received from Seabourne and Malley with a check for \$7,310.10 as our proportionate share of the estate of Eleanor Conway. A small reserve has been set aside for any final expenses and there may another small distribution in 2/2010. The Steering Committee will meet to decide how the funds are to be used.

Action on the Minutes: P. Foley made a motion, seconded by K. O'Connell, to accept the minutes to the regular meeting dated 6/9/09 as presented. Vote unanimous.

Treasurers Report: The Board reviewed the final accounting for the fiscal year ending 6/30/09. There was a small overage in salaries due to the unfunded position of the Children's Librarian. There was also the unanticipated unemployment compensation expense which was partially offset by savings in other areas. M. Sandford made a motion to approve the treasurer's Report as presented, seconded by M. Protzmann. Vote unanimous.

COMMITTEE REPORTS:

Budget: The Board reviewed the list of additional source of funds and final cuts made to the current fiscal year's budget. All of the cuts have been made so far with the exception of the fish tank in the Children's Dept. We intend to ask the Friends to pay for this expense. The new schedule was discussed, the book discussion group will continue to meet on Wednesday evenings.

Personnel: The Personnel Committee met over the summer and made preliminary updates to the Personnel Policy. We are still waiting for the resolution to the white collar contract with the Town. Our changes will be reviewed by a labor attorney prior to final vote by the full Board.

Report of the Librarian: D. Radosevich's report was presented. The book culling program continues. It is a long process and will help identify gaps that will to be filled going forward. R. Ostrander attended a webinar on the vendor switch and she likes the Autographics vendor program. It seems like a quality product for a fair price.

We're still waiting for some trees to be removed from around the building. The Town crew will do it for free but at their schedule. They may rent a bucket truck once paving is completed for the season. Quotes are being obtained from private companies as well but all seem high.

David LaManna has presented the library with the pledged amount for which we are appreciative. The programs called "Library Idol" and "Bubblemania" were both very successful.

New Business: The Book sale scheduled for the day of the Car Show will need volunteers for set up starting at 8am, manning the booth during the day and cleanup at 4pm.

The November Board meeting is scheduled for 11/3 which is both a book discussion night and election night. K. O'Connell made a motion, seconded by E. Hurlbert, to reschedule for 11/10. Vote unanimous.

R. Ostrander made a motion, seconded by M. Sandford, to ask the Friends to cover the expense of operation the fish tank. Vote unanimous.

M. Sandford made a motion, seconded by K. O'Connell, to approve the new fall schedule as presented. Vote unanimous.

M. Sandford made a motion, seconded by P. Foley, to adjourn at 8:20pm.

Respectively submitted,

Carolyn Morrison
Secretary