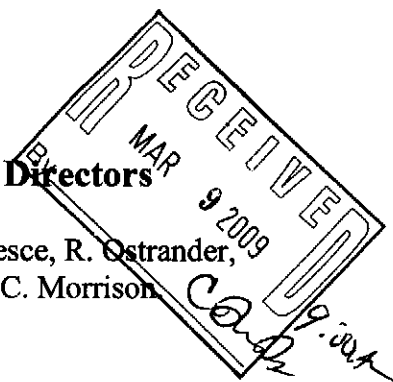


Meeting of March 3, 2009
Minutes of the Thomaston Public Library Board of Directors



Board Members in Attendance: M. Martin, P. Foley, B. Fuller, K. Pesce, R. Ostrander, B. Grabherr, M. Sandford, K. O'Connell, E. Hurlbert, S. Czellecz, and C. Morrison.

Board Members Absent: M. Protzmann.

Also in Attendance: D. Radosevich, Library Director.

Public Comments: None

Communications: We received a copy of a proposal from Bibliomation recommending to their membership that the previously approved operating assessment (fees charged to member libraries) increase be rescinded. The Bibliomation Board approved this proposal and made cuts to its own budget to make up the shortfall.

Action on the Minutes: K. O'Connell made a motion, seconded by E. Hurlbert, to accept the minutes to the regular meeting dated 2/10/09 as presented. Vote unanimous.

Treasurers Report: The key item is the salary line that will be under budget due to prudent scheduling of page hours. This overage will be used to cover a portion of the Children's Librarian's salary and benefits and the overage in repairs and maintenance. The unemployment compensation line was recently added but this was a completely unanticipated expense. The Director has not been purchasing second copies of books unless there are several people on the waiting list for a particular title. The recent computer enhancement will automatically tickle the staff when a certain number of people are requesting and waiting for the same book so that a second copy can be ordered. P. Foley made a motion to accept the Treasurer's report, seconded by M. Sandford. Vote unanimous.

Committee Reports:

Maintenance: There is a new leak in the Children's Dept. roof. We will first contact Oakville Home Improvement to make sure the problem isn't with the gutters and then contact the contractor who installed the roof. The HVAC repairs have been completed however there seems to be some issues with the vents as some rooms (computer room) get very hot while the office area is cool.

Budget: There is no further news on the budget. The next Finance Bd. Meeting will be 3/10 at 7pm at the Town Hall and all Board members are urged to attend to support the Library's budget although we have not been notified that we are on the agenda for that night. The director will pull together some recent statistics that reflect the breadth of materials offered to Town residents as well as programs and classes to support the budget in these difficult economic times.

Personnel: All full time staff has or is scheduled to complete the employee training classes as recommended by the Board. The Chairman and members of the Personnel Committee still meets with employees individually and will continue to do so for another few months.

Report of the Librarian: D. Radosevich's report was presented. She is making a timeline for the community needs assessment project and is collecting copies of surveys conducted by other libraries. There is a suggestion box now at the main circulation desk. The nonfiction weeding project is proceeding smoothly. Steve Fowler has begun discussions with the Superintendent of Schools to possibly staff the TCS library for a few hours per week as an outreach program to the middle school students and get to know the teachers better. Perhaps there can be better coordination of projects and reports so that both libraries have more of the requested materials on hand.

Unfinished Business: All the raffle baskets are in for the Book Sale and Basket Raffle on 3/7. Volunteers were enlisted for the entire day.

New Business: None.

P. Foley made a motion, seconded by M. Sandford, to adjourn at 7:45pm.

Respectively submitted,

Carolyn Morrison
Secretary