

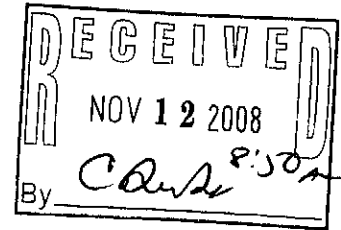
Meeting of November 4, 2008
Minutes of the Thomaston Public Library Board of Directors

Board Members in Attendance: M. Martin, E. Hurlbert, K. O'Connell, P. Foley, B. Fuller, S. Czellecz, K. Pesce, R. Ostrander, M. Protzmann, C. Morrison.

Board Members Absent: B. Grabherr, M. Sandford.

Also in Attendance: D. Radosevich, Library Director.

Public Comments: None



Communications: None.

Action on the Minutes: P. Foley made a motion, seconded by K. O'Connell, to accept the minutes to the special meeting dated 10/8/08 as presented. Vote unanimous. P. Foley made a motion, seconded by E. Hurlbert, to accept the minutes to the regular meeting dated 10/7/08 as presented. Vote unanimous.

Treasurers Report: There will be a small \$400 cost to send the staff members to training at NVCC, which we will have to transfer from an existing account. Benefits for the Children's Librarian (see Personnel Committee report) will not start for thirty days after hiring. There will be a separate line item for this position and funds will be moved in to cover these expenses (salary and benefits). B. Fuller reported on the balances in the three accounts maintained by the Library.

Name on the account	Balance
Webster DDA account	\$14,708.81
Staff account	\$1,749.80
Friends of the TPL	\$12,228.33

Included in the Webster account balance are funds dedicated for the following:

Thomaston Savings Bank grant for life skills DVD's	\$275.52
Connecticard reimbursement	\$8,273.54
Rotary grant for shelving	\$295.00
Civic Family Grant for Young Adult Services	\$400.00
Total dedicated amount	\$9,244.06

Any capital expenditure requests are due to the Town of Thomaston Hall by 1/6 and all departments have been notified that the town-wide budget process will be moved up by approximately one month. Prior years' requests included a \$4,100 compressor for the existing HVAC units. We will have to decide whether to request funds to fix the old unit or replace it entirely. One of the units is already 10 years past its projected life expectancy. Another request in the past was to upgrade the lighting in the Community Room.

Committee Reports

Maintenance: The boiler work has been completed with the exception of two programmable thermostats. Having these should result in lower heating expenses.

Personnel: K. O'Connell made a motion, seconded by Megan Protzmann, to recommend to hiring of Steven Fowler as the new Children's Librarian subject to the successful completion of a background check as required by Town policy. The vote was unanimous. K. O'Connell made a motion, seconded by R. Ostrander to authorize a salary of \$33,000/annually for the full time position.

Report of the Librarian: D. Radosevich's report was presented. Both the Adult and Children's programs for Nov. and Dec. were listed. A discussion on the ILS (Integrated Library System) migration was discussed. D. Radosevich was asked to have a representative from Bibliomation attend a future meeting to review some of the pros and cons of our options.

Unfinished Business: Both C. Morrison and D. Radosevich attended the Assoc. of CT Library Boards Annual Leadership Conference on 10/31. The morning keynote speaker discussed a study on library funding in America. The findings could be applicable to any library seeking to understand the connections between public perceptions and library support. A copy of the report was requested and may be helpful in defending TPL's budget for the coming year. A summary sheet on FOI requirements for various forms of board meetings was distributed for everyone's information.

New Business: There has been an increase in requests for the use of the Community Room. It was decided to review and possibly update our existing policy on its use. M. Martin has requested the Board members' schedules to set up meeting times with all fulltime staff members to discuss the training they are receiving. M. Martin appointed R. Ostrander to chair the nominating committee to recommend a slate of candidates for the Dec. annual meeting.

Respectively submitted,

Carolyn Morrison
Secretary