

THOMASTON HOUSING AUTHORITY

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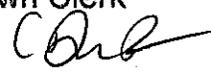
October 13, 2016

OCT 17 2016

Chairman Peter Foley called the October Meeting of the Thomaston Housing Authority to order at 7:02 P.M.

Time 10:00 ✓  
Thomaston Town Clerk

**Present:** Chairman Peter Foley; Commissioner Catherine Darm; Commissioner Cheryl Flanagan; Commissioner Virginia Valaitis; Commissioner Patti Kelley; Executive Director Grove Manor Evie Platt.



GROVE MANOR

There was one new application. A motion to accept the application of Norman Mailhot was made by C. Flanagan seconded by V. Valaitis. Motion carried.

A motion to accept the September 2016 Minutes was made by V. Valaitis; seconded by P. Kelley. Motion carried.

A motion to accept the September 2016 Financial Report was made by C. Darm; seconded by C. Flanagan. Motion carried.

**Old Business:** Evie informed the Board that the proposed budget was in but has not yet been accepted.

There was a discussion on apartment transfers by tenants.

**New Business:** Premier has completed the stump grinding. They also leveled out the area where the picnic table is located, making it safer ground for tenants to walk on.

Evie reported the Self Examination was completed on 10/03/2016. We are now required to have a Capital Needs Assessment done. It is scheduled for October 19, 2016 at a cost of \$3,495.

The 2017 Proposed Budget, which reflects the increase request, was submitted 10/19/2016.

A motion was made at 7:24 by C. Darm; seconded by V. Valaitis to adjourn. Motion carried.

Respectfully submitted,  
Catherine M. Darm

Secretary/Treasurer

## GREEN MANOR

Chairman Peter Foley called the October Meeting of the Thomaston Housing Authority to order at 7:24 P.M.

**Public Audience:** Tenant concerns on laundry and parking.

There were two new applications. A motion was made by P. Kelley; seconded by C. Flanagan to accept the applications of Lisa Esposito and David and Kathleen Brittan. Motion carried.

A motion to accept the September 2016 Minutes was made by C. Flanagan; seconded by V. Valaitis.. Motion carried.

A motion to accept the August and September Financial Report was made by V. Valaitis; seconded by P. Kelley. Motion carried.

**Old Business:** Two bids were received to do the sidewalks. The Board has decided to get more bids to do the sidewalks now with a start date in April 2017.

**New Business:** The Board received a notice from the Congregational Church that they will no longer allow tenant parking there as of November 1, 2016.

A motion was made by P. Foley; seconded by C. Flanagan to continue to use Osoweicki & Sons for winter snow removal. Motion carried.

A motion was made by P. Kelley; seconded by V. Valaitis to accept the resignation of Frances Savage, Director of Green Manor, as of September 3, 2016. Motion carried.

A motion was made by P. Foley; seconded by V. Valaitis to hire Evie Platt to take over as Director for Green Manor. Motion carried.

A motion to adjourn was made at 8:20 P.M. by V. Valaitis; seconded by C. Darm. Motion carried.

Respectfully submitted,

Catherine M. Darm  
Secretary/Treasurer