

THOMASTON HOUSING AUTHORITY

April 14, 2016

Chairman Peter Foley called the April Meeting of the Thomaston Housing Authority to order at 7:00 P.M.

Present: Chairman Peter Foley; Commissioner Cheryl Flanagan; Commissioner Catherine Darm; Commissioner Virginia Valaitis; Commissioner Patti Kelley Executive Director Green Manor Francis Savage; Executive Director Grove Manor Evie Platt.

GROVE MANOR

There was one new application. A motion to accept the application of Edward and Norman Steineagel was made by C. Flanagan seconded by V.Valaitis. Motion carried.

A motion to accept the March Minutes 2016 Minutes as corrected, to read, "the Annual Budget and Balance Sheet is due *March 31, 2016*," was made by C. Flanagan; seconded by P.Kelley. Motion carried.

A motion to accept the March 2016 Financial Report was made by C. Darm; seconded by P.Kelley. Motion carried.

Old Business: American Rooter was called for a drain backup in Apt 101.

Evie will be looking for two quotes to replace flooring in master bedroom, halls and living room of Apts 205 and 305.

Plan to meet with computer tech to discuss new computer and software.

New Business: Evie reported she is waiting for the vinyl siding on the roof to be completed. The roofing company will not issue the Warranty until its completion.

Tentative quotes of \$2,500.00 and \$2,600.00 were received from Royal Carpet for replacing flooring in living rooms, halls, and kitchens in Apts 206 and 305. The quote received from Flooring America was \$6,200.00- \$6,500.00.

Four parking spaces have been rearranged for better accommodations.

Evie reported the need to increase Tax & Escrow transfers from \$12,000. -\$15,00.00 to avoid being in the negative for 2017 payments.

As of March 2016, Tenant Securities are being held in an interest bearing account.

A motion was made at 7:30 by C. Darm; seconded by V. Valaitis to adjourn. Motion carried.

Respectfully submitted,
Catherine M. Darm

Secretary/Treasurer

GREEN MANOR

Chairman Peter Foley called the April Meeting of the Thomaston Housing Authority to order at 7:32 P.M.

Public Audience:

There were no new applications.

A motion to accept the March 2016 Minutes was made by V.Valaitis; seconded by P.Kelley. Motion carried.

A motion to accept the March 2016 Financial Report was made by C. Flanagan; seconded by C. Darm. Motion carried.

Old Business: The Board received a letter of confirmation that the Laundry Room will not close on Wednesday's before 4:30 p.m.

Lights have been installed behind Apts. 21,23,25,27 and 29.

New Business:

A request from the Dodd law firm has been referred to our Attorney.

Apartments 20 and 50 have been rented.

A motion to adjourn was made at 7:42 P.M. by V. Valaitis; seconded by C. Flanagan. Motion carried.

Respectfully submitted,

Catherine M. Darm
Secretary/Treasurer