

**THOMASTON HOUSING AUTHORITY**

February 11, 2016

Chairman Peter Foley called the February Meeting of the Thomaston Housing Authority to order at 7:00 P.M

**Present:** Chairman Peter Foley; Commissioner Cheryl Flanagan; Commissioner Catherine Darm; Commissioner Virginia Valaitis; Executive Director Green Manor Francis Savage; Executive Director Grove Manor Evie Platt.

**RECEIVED**

**Absent:** Commissioner Patti Kelley

FEB 16 2016

**GROVE MANOR**

Time 2:00 PM  
Thomaston Town Clerk  
*Carl*

There were two new applications.

A motion to accept the applications of Art Johnson and Derrick Coleman was made by C. Flanagan; seconded by V.Valaitis. Motion carried

A motion to accept the January Minutes was made by V. Valaitis; seconded by C. Flanagan. Motion carried.

A motion to accept the January 2015 Financial Report was made by C. Darm; seconded by C. Flanagan. Motion carried.

**Old Business:** The proposed 2016 Budget has been submitted and accepted by USDA.

Evie reported she has begun work on the proposed 2017 Budget. She will be speaking to Jack about a possible rent increase.

Parking issues have been resolved and after looking into the cost of outside cameras found, they were too expensive.

Evie continues to add the new USDA Nondiscrimination Statement on paperwork as it comes up.

**New Business:** Continued work on the Actual Budget and Balance Sheet for 2015 which is due March 31, 2016.

Continuing work on the Proposed Budget for 2017. If a rent increase is to be implemented it will begin in September.

Notice to change parking was effective February 1, 2016

Evie reported sagging floors in Apts. 206 and 305. Royalty Carpet will repair them. A motion was made by C. Darm; seconded by C. Flanagan to remove the clause in the Pet Policy under Section B-1 Basic Guidelines; Under b. Cats; #2."Must be de-clawed." Motion carried.

The 4<sup>th</sup> Quarter Administrative Fund and Balance Sheet was received by the Board.

A motion was made at 7:10 by C. Flanagan; seconded by V. Valaitis to adjourn. Motion carried.

Respectfully submitted,  
Catherine M. Darm

Secretary/Treasurer

### **GREEN MANOR**

Chairman Peter Foley called the February Meeting of the Thomaston Housing Authority to order at 7:10 P.M.

There was one new application.

A motion to accept the application of Ada Santiago was made by C. Flanagan, seconded by V. Valaitis. Motion carried.

A motion to accept the January Minutes was made by C. Flanagan; seconded by V. Valaitis. Motion carried.

A motion to accept the January 2015 Financial Report was made by C. Darm; seconded by V. Valaitis. Motion carried.

**Old Business:** There was no Old Business to report.

### **New Business:**

The Board received confirmation of payment to the Town of Thomaston P.I.O.L.O.T. program in the amount of \$16,578.59.

New outdoor lighting will be installed by MJM Electric from Apts. 22-29.

A motion to adjourn was made at 7:20 P.M. by V. Valaitis; seconded by C. Flanagan. Motion carried.

Respectfully submitted,

Catherine M. Darm  
Secretary/Treasurer