

## THOMASTON HOUSING AUTHORITY

August 13, 2015

Chairman Peter Foley called the August meeting of the Thomaston Housing Authority to order at 7:10 P.M

**Present:** Chairman Peter Foley; Commissioner Catherine Russ; Commissioner Cheryl Flanagan; Commissioner Virginia Valaitis; Executive Director Green Manor Francis Savage; Administration Asst/Grove Manor Evie Platt.

**Absent:** Director Grove Manor Tina Banks; Commissioner Patti Kelley

### GROVE MANOR

There were three new applications.

A motion to accept the application of Joseph Plinkington, Angelo and Angela D'Andrea, and Marilyn Miller was made by C. Flanagan; seconded by V. Valaitis. Motion carried.

A motion to accept the July Minutes was made by C. Flanagan; seconded by V. Valaitis. Motion carried.

A motion to accept the July 2015 Financial Report was made by C. Russ; seconded by V. Valaitis. Motion carried.

**Old Business:** Evie reported the bid opening on the roof was July 30.

Masonry bids all came in over budget and are going back out to be re-bid.

Annual apartment inspections as per USDA have been completed as of 6/30/2015.

J. McWeeny looking at the issues USDA had with the 2014 for annual budget and balance sheets.

**New Business:** Showers are being installed as part of the renovation project.

Insurance company will schedule payment for the cost of repairs from the water leak.

New railings have been put up in the stairways and the electric doors are going to be installed on August 14.

Apts. 101 and 207 are completed and inspected

A motion was made at 7:43 by C. Russ; seconded by C. Flanagan to adjourn. Motion carried.

Respectfully submitted,

Catherine M. Russ  
Secretary/Treasurer

## GREEN MANOR

Chairman Peter Foley called the July meeting of the Thomaston Housing Authority to order at 7:45 P.M.

There were four new applications.

A motion to accept the applications of Al Bowden, Marilyn Miller, Bonnie Rice, and Don and Kristen Fredlund was made by C. Russ; seconded by C. Flanagan. Motion carried.

A motion to accept the July Minutes was made by C. Flanagan; seconded by V. Valaitis. Motion carried.

A motion to accept the July 2015 Financial Report was made by C. Russ; seconded by C. Flanagan. Motion carried.

**Old Business:** Fran reported he had no Old Business.

### **New Business:**

The Board received the Administrative Balance Sheets for Green/Grove Manor and Green Manor.

A motion was made to enter into Executive Session at 7:48 by P. Foley; seconded by C. Russ. Motion carried.

A motion was made by to re-enter into Regular Session at 7:51 by C. Russ; seconded by C. Flanagan. Motion carried.

A motion was made by P. Foley; seconded by C. Flanagan to raise the wage of Ed Orban from \$800.00 per month to \$900.00 per month; and the wage of Barbara Olivero from \$250.00 per month to \$300.00 as of August 1, 2015. Motion carried.

A motion was made at 7:55P.M. by C. Russ; seconded by C. Flanagan to adjourn. Motion carried.

Respectfully submitted,

Catherine M. Russ  
Secretary/Treasurer

## REGISTRATION FORM

Certified Municipal Clerk Institute  
School for Connecticut Town Clerks

**Thursday, August 20, 2015**

**CLASS SIZE LIMITED to 24!**

**PLEASE REGISTER BY Thursday, August 13**

Thursday, August 20, 2015  
8:30AM – 3:30PM

### *Applying Advanced Skills in Word Processing Communications (Word)*

This class is an advanced computer class. Two or more solid years of experience with Microsoft Word are required. If you are just beginning to use Word or have limited experience, please wait until a basic class is offered in the future. You are the best judge of your own experience level.

Course completion awards 6 hours or 3 credits toward MCTC or CMC certification

CTCA Member - \$125 or  Non-member - \$165

Name \_\_\_\_\_

Title & Town \_\_\_\_\_

Work Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

E-Mail/Fax No. \_\_\_\_\_

Method of Payment: Check payable to "CTCA"

Cut This Registration Form and Mail with Payment to:

Suzanne Burr Monaco, Trumbull Town Clerk  
Town Hall, 1st Floor  
5866 Main St.  
Trumbull, CT 06611  
E-Mail: [sburrmonaco@trumbull-ct.gov](mailto:sburrmonaco@trumbull-ct.gov)

**PLEASE NOTE THAT THIS  
SESSION WILL BE HELD ON  
CAMPUS AT CCSU:  
Copernicus Hall,  
Room 124  
CCSU Campus**

### DRIVING DIRECTIONS TO CCSU:

See <http://www.ccsu.edu/visit/>

Or

See CCSU Directions on the registration page of  
the Town Clerk Association website:

<http://www.ctclerks.com/>

### CCSU CAMPUS MAP:

See <http://web.ccsu.edu/campusmap/?redirected>

Or

See CCSU Map on the registration page of the  
Town Clerk Association website:

<http://www.ctclerks.com/>

**CLASS SIZE LIMITED to 24! Please fax your  
Registration Form to Suzanne Burr Monaco by  
August 13 to reserve your seat, if your check will  
not be available before the registration deadline.  
Fax #203-452-5094**