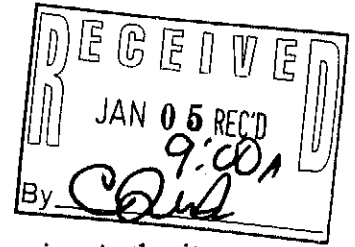


THOMASTON HOUSING AUTHORITY

December 8, 2011



Chairman Peter Foley called the December meeting of the Thomaston Housing Authority to order at 7:00 P.M

Present: Chairman Peter Foley; Commissioner Cheryl Flanagan; Commissioner Virginia Valaitis; Commissioner Kathleen Kalat; Executive Director Grove Manor, Tina Banks; Executive Director Green Manor, Francis Savage

Absent: Commissioner Catherine Russ

GROVE MANOR

There were two new applications.

A motion to accept the two new applications was made by C.Flanagan; seconded by V. Valaitis. Motion carried.

A motion to accept the November 2011 Minutes was made by V.Valaitis; seconded by C.Flanagan. Motion carried.

A motion to accept the November 2011 Financial Report was made by V.Valaitis; seconded by C. Flanagan. Motion carried.

Audience: Ann Marie Nyberg

Old Business: Tina reported that the cleaning and upgrading of apartments 202. 308 and 310 have been completed and they are rented and inhabited.

New Business: Tina received a request by a prospective tenant to put a No Smoking Policy in place. She will contact other complexes and review their policies. This issue will be re-addressed by the Board at a future date.

A motion was made to recess the Grove Manor meeting to conduct the Green Manor meeting by V.Valaiatis at 7:18 P.M; seconded by K Kalat. Motion carried.

GREEN MANOR

Chairman Peter Foley called the meeting of the Thomaston Housing Authority to order at 7:20 P.M.

There were no new applications.

A motion to accept the November 2011 Minutes was made by V.Valaitis; seconded by K. Kalat. Motion carried.

A motion to accept the November 2011 Financial Report was made by V.Valaitis; seconded by K.Kalat. Motion carried.

Old Business: There was no Old Business to report.

New Business: A motion was made by V. Valaitis; seconded by C.Flanagan to give the tenants \$10.00 gift cards from Country Grocer for Christmas and to give the employees the same Christmas bonus amount as they received last year. Motion carried.

A motion was made by V. Valaitis; seconded by K. Kalat to accept the 2012 Meeting Calendar. Motion carried.

The Board received the Green/Grove Manors Administrative Fund Balance Sheet.

A motion was made at 7:27 by V.Valaitis; seconded by K. Kalat to adjourn the Green Manor meeting.

Respectfully submitted,

Catherine Russ
Secretary/Treasurer

A motion was made at 7:27 by V.Valaitis; seconded by K. Kalat to re-convene to the Grove Manor meeting and move into Executive Session. Motion carried.

A motion was made at 8:10 by V.Valaitis; seconded by K. Kalat to return to regular session and adjourn. Motion carried.

Respectfully submitted,

Catherine Russ
Secretary/Treasurer