

5. Appointment of Chiefs

5.1 Motion made by Jerry Scully, seconded by Hank McGee to appoint James O'Neil, Sr. to the position of Chief of the Department for the coming year. Motion passed unanimously.

5.2 Motion made by Jerry Scully, seconded by Tom Scully to appoint Glenn Clark, 1st Asst. Chief of The Department for the coming year. Motion passed unanimously.

6. Executive Session

Motion made by Jerry Scully, seconded by Tom Scully to go into executive session to discuss a personnel matter at 19:01 hours.

Motion passed unanimously. In attendance were Cmsrs. Quinn, McGee T. Scully, J. Scully, Oldham and Koval. Also attending were Chiefs O'Neil and Clark.

Captain Marc DiBeneditto joined the meeting at 19:13 hours and left the meeting at 19:21 hours.

Captain John Albrecht joined the meeting at 19:22 hours and left the meeting at 19:33 hours.

Motion made by Jerry Scully, seconded by Hank McGee and passed unanimously at 19:47 hours to adjourn the executive session and return to the regular meeting.

7. Election of 2nd Asst. Chief

Motion made by Jerry Scully, seconded by hank McGee to appoint John Albrecht to the position of 2nd Asst. Chief of the Department for the coming year. Motion passed unanimously.

2nd Asst. Chief John Albrecht joined the meeting at 19:52 hours.

8. Report of the Chiefs

3.1 Training

- An officers meeting is scheduled for January 5th.
- January 11th – Defib training and bloodbourne pathogens
- January 18th - SOG meeting
- January 25th – Training to be determined with WSFS
- Discussion was held on the Propane plant in Terryville and their plans for training. Terryville is developing a plan and will then share it with mutual aid towns.
- FFI training coming up. The chiefs will determine who should attend.
- Applications for the National Fire Academy are available. The chiefs will determine who should attend.

3.2 Apparatus

- Annual apparatus servicing and certification is continuing.

- The ladder test has been completed.
- Tanker #6 needs to have the tank inspected. It may be leaking.

3.3 Equipment

- Replacement 5" hose has been received.
- A new chain saw had to be purchased. When it was used it would not cut.
- The Knox Box on E-10 has been repaired.
- Both Company's have been requested to inventory their gear in January.
- Asst. Chief Clark requested approval to purchase 5 portable radio chargers for the apparatus. He will get the total cost including installation and make a recommendation at the next meeting.

3.4 Building

- The main building water valves must be replaced. They cannot be turned on or off.
- The various office relocations are continuing.
- Chief O'Neil will follow up on the bathroom tile floor issue
- **Motion made by Ken Koval, seconded by Tim Quinn and passed to approve the purchase of a new desk for 2nd Asst. Chief Albrecht.**
- A cost estimate to repair the floor over the air-pac room will be obtained.

3.5 Miscellaneous

- Breakfast this Sunday
- The department will host the Waterbury Area Chiefs and LCFCEP directors meetings in January.
- The Fire Act grant application is due by January 15th.
- We have received and installed the new Firehouse software programs.
- The new spotted dog program should be up and running shortly.

4. Report of Secretary/Treasurer

- The 2016-17 Fire Marshals budget was submitted for approval.
Motion made by Hank McGee, seconded by Tom Scully and passed to approve as presented.
- The 2016-17 Capital expense budget was submitted for approval.
Motion made by Hank McGee seconded by JP Oldham and passed to approve as presented.
- The 2016-17 operating budget was submitted for approval.
General discussion followed. The following was agreed.

- 1) \$10,000. should be added to the repairs and maintenance-building budget for installation of ceiling tiles after the roof is redone and for the replacement of the main water system shutoffs.
- 2) The telephone budget needs to be adjusted to include the new Asst. Chief.
- 3) The training budget needs to be adjusted to accommodate the increase in fire school costs to \$850.00
- 3) Dues and memberships need to be increased to include the new Asst. Chief.

Motion made by Hank McGee, seconded by Jerry Scully and passed to approve the budget as adjusted.

- The school system has requested assistance from our tower truck to sand and paint the Center School flag pole where they cannot reach. It was agreed that we would assist when requested.

5. Report of Special Committees.

- None

6. Old Business

- None

7. New Business

None

8. Report of Commissioners

- None

There being no further business motion made by Hank McGee, seconded by Tom Scully and passed to adjourn the meeting at 20:53 hours..

Respectfully submitted,
Kenneth A. Koval
Commission Secretary/Treasurer