

DRAFT-NOT YET APPROVED

BOARD OF FIRE COMMISSIONERS  
THOMASTON FIRE DEPARTMENT  
MEETING MINUTES – October 5, 2015

The monthly meeting of the Board of Fire Commissioners was held October 5, 2015 at the Firehouse.

In attendance were: Cmsr. J.P. Oldham  
Cmsr. Hank McGee  
Cmsr. Ken Koval  
Chief Jim O'Neil  
Cmsr. Tom Scully, Sr.  
Cmsr. Tim Quinn  
Cmsr. Jerry Scully  
1<sup>st</sup> Asst Chief Glenn Clark

Also attending the meeting was Allan Olivero

The meeting was called to order at 18:09 hours by Chairman Quinn

1. The Commission performed it's annual facility and apparatus inspection.
2. The Commission went into the business portion of the meeting at 18:47 hours.
3. Fire Marshal Report  
Fire Marshall Robert Norton, Sr. joined the meeting and reviewed his July, August and September reports.  
He presented a copy of the State training hours report for the three (3) fire marshals. 90 credits are needed over a 3 year period.  
The Fire Marshal left the meeting at 18:54 hours.
4. The meeting was temporarily adjourned for the State championship trophy photo at 18:55 and reconvened at 19:02
5. **Motion made by Tom Scully seconded by Hank McGee to dispense with the reading of the minutes of August 3, 2015 and approve them as presented.**
6. **Motion made by Jerry Scully seconded by Hank McGee and passed to approve the bills.**  
Cmsr. Koval reviewed the August and September budget reports.
7. Report of the Chiefs
  - 7.1 Training
    - Live training at the Jackson Street house will continue for the next 2-3 weeks.

## 7.2 Apparatus

- The new nozzles for engine #5 have been received and put on the unit.
- We will start annual apparatus serving shortly.
- Tower #1 driver seat torn
- Tower #1 control issues resolved.
- Intercom system on Tower #1 does not work which is required. Estimated cost \$3000.00
- Engine #10 rotting in places will have G-K give an estimate.
- Engine #5 will have to go back to the Dealer to have the deck gun installed and some minor issues addressed.

## 7.3 Equipment

- 8 lengths of hose failed the annual hose test.
- The SCBA fit test was completed.

## 7.4 Building

- The new overhead doors have been installed.
- We are waiting for Cocchiola to schedule the apron paving project.
- The engineering firm has looked at the roof and is preparing their recommendations.

## 7.5 Miscellaneous

- We have been awarded an AFG grant of \$13000.00 for the purchase of a turnout gear washer & dryer. Our share of the purchase price is approximately \$600.00.
- Thomaston Savings has awarded us a grant to purchase a new thermal imaging camera of \$6000.00. Our share of the purchase price will be approximately \$660.00.  
**Motion made by Tom Scully, seconded by JP Oldham and passed to authorize up to \$700.00 towards the purchase.**
- School fire prevention visits are scheduled for this week.
- Fire Prevention open house and a breakfast are scheduled for this coming Sunday.
- On Saturday we will be participating in Adam's Markets fire prevention activities.
- Discussion was held on the recent CSFA State Convention parade that was won by Thomaston.
- It was recommended that we purchase computer software for record-keeping. The system can maintain personnel records, inventory, vehicle servicing, training and other info.  
**Motion made by Hank McGee, seconded by Jerry Scully and passed to authorize up to \$1000.00 for the purchase.**
- Chief O'Neil reported on his meeting with Police Chief Campbell to discuss some dispatching issues and systems options. Chief

Campbell is reviewing system options and will advise what works best for the PD. (ie. "I am Responding" or "Spotted Dog")

7.6 Report of Asst. Chief

- Asst. Chief Clark is working on a hydrant location list for the apparatus.
- A possible region brush burn drill is being discussed in conjunction with a pile of brush that the Corp of Engineers has.
- We need to explore the potential of having Ipads in the apparatus.

8. Report of Secretary/Treasurer

- It was agreed that we should renew the labor law poster.
- KAK reported that he sent a memo to the BOF advising them of the condition of the men's bathroom floor.
- KAK recommended that we get a quote for repairing and strengthening the ceiling over the air-pack room so that we can use the area for storage. Quotes will be obtained.
- Reminder, Fire Commission dinner is scheduled for November 7<sup>th</sup> at Crabby Al's.

9. Report of Special Committees.

- None

10. Old Business

- Tom Scully provided proposals for installing the side door.

11. New Business

- JP Oldham reported that a new gas leaf blower is needed.  
**Motion made by Hank McGee, seconded by Ken Koval and passed to authorize purchase.**

12. Report of Commissioners

- None

13. Other Business

- None

13. Executive Session

- **Motion made by Hank McGee, seconded by Tom Scully and passed unanimously to adjourn the regular meeting and go into executive session at 20:02 hours.**  
In attendance were Cmsrs. Quinn, T. Scully, J. Scully, McGee Oldham and Koval, along with Chief O'Neil and Asst. Chief Clark. Also attending was Marc DiBeneditto.  
Marc DiBeneditto left the meeting at 20:09 hours.  
**Motion made by Tom Scully, seconded by Hank McGee and passed unanimously to adjourn executive session and return to regular**

**session at 20:24 hours.**

15. Miscellaneous

- **Motion made by Ken Koval, seconded by Hank McGee and passed for the Commissioners room to become the office for the Chiefs', put the department secretary in the old asst. chiefs office along with Ken Koval and the Explorers sharing a desk and to located the department treasurer into the officers room and to use the vacated Finance office for the new washer & dryer**
- **Motion made by JP Oldham, seconded by Hank McGee to authorize the chiefs to purchase new desks at a cost of up to \$2000.00 total.**

**There being no further business motion made by Tom Scully, seconded by Hank McGee and passed to adjourn the meeting at 20:29 hours..**

Respectfully submitted,  
Kenneth A. Koval  
Commission Secretary/Treasurer