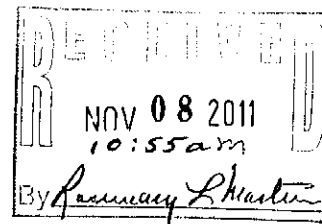


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BOARD OF FIRE COMMISSIONERS
TOWN OF THOMASTON
MEETING MINUTES – November 7, 2011

The monthly meeting of the Thomaston Board of Fire Commissioners was held November 7, 2011 at the Firehouse.

In attendance Cmsr. Tim Quinn Cmsr. Tom Scully, Sr.
 Cmsr. Scott Potter Cmsr. Ken Koval
 Cmsr. Jerry Scully Cmsr. Hank McGee
 Chief Jamie Wilson 1st Asst. Chief Jim O'Neil
 2nd Asst. Chief Glenn Clark
Also attending the meeting was Allan Olivero.

1. Call to Order
 - The meeting was called to order at 19:01 hours by Cmsr. Potter
2. Fire Marshal's Report
 - Fire Marshal Robert Norton, Sr. presented his monthly report.
 - General Discussion was held on items contained in the report
 - The Fire Marshal left the meeting and the Chiefs joined the meeting at 19:10 hours.
3. Reading of Minutes
 - Motion made, seconded and passed unanimously to dispense with the reading of the minutes and approve them as presented.
4. Bills & Communications
 - Motion made, seconded and passed to approve payment of the bills.
 - Ken Koval distributed a copy of the October 31, 2011 budget/expense report .
5. Report of the Chief's
 - 5.1 Training
 - E-10 Hose has been tested
 - An air pack maze was conducted at the Firehouse.
 - A Jaws practice session was held.
 - 5.2 Equipment
 - The new hydraulic cutter is on hand.
 - 1 electric pump is out of service
 - 25 members have been measured for their new turnout gear.

5.3 Appartus

- E-10 ground strobe light damaged. Hit by tree limb.
- New console & light bar installed in Chiefs vehicle.

5.4 Firehouse Building

- Ther shower heads had to be replaced for shelter use.
- Baby changing tables will be installed.
- Loose stones in the back were cleaned up.
- Still having temperature control issues in the building.
- Motion made, seconded and passed to get the baby changing stations installed along with a goose neck faucet and the divider in the bathroom.

5.5 Radio System

- Fire/Ambulance radio nearly dead at Chapel Street. Utility Communications is looking for a replacement board.

5.6 Radio Communications Project

- Meeting was held with Motorola and Utility Communications
They are looking to acquire three (3) frequencies in the 460 MHZ range.
- Suggesting that we install a point to point system that would eliminate the P1 phone lines.
- At least one more tower site is needed in the Waterbury Road area,

5.7 August Hurricane Irene Disaster

- FEMA to reimburse us per call fee not hourly amount.
- 453 manhours in an 18 hour period by members of the Department.

5.8 September Tanker Rollover Disaster

- The bill on behalf of all the volunteer companies has been forwarded to Connecticut Tank Recovery for processing.

5.9 October Snowstorm Disaster

- The Firehouse shelter was activated. Food, water, sleeping arrangements provided at the Firehouse with cots, blankets, meals & showers made available to individuals staying at the Firehouse and to any residents who needed some or all of the services. From 3 to 20 residents stayed at the Firehouse. 100 came and took showers.
- A supply of water and MRE's was received from FEMA and distributed as needed. 100 MRE's were distributed along with 300 bottles of water.
- Communicating that these services were available was a challenge since both land lines and cell lines were impacted by the storm. A flyer was prepared and put in the mail boxes of many of the homes.

5.10 Report of Asst. Chiefs.

Asst. Chief O'Neil

- The orange shields for probationary firefighters have been received and installed.
- Three (3) portable radio batteries have been purchased.

Asst. Chief Clark

- The message on the answering machine needs to be updated. Cmsr. Potter will contact our new phone vendor to see if they can assist.
- A lengthy discussion was held on the need for having a firefighter at large school events. Many times it is standing room only and exits get blocked.
- Motion made, seconded and passed (5 yea. 1 nay) to have the Fire Marshals' review the issue and develop a plan to be discussed at a future meeting.

6. Report of Secretary/Treasurer

- A copy of the 2012 meeting schedule was discussed and motion made, seconded and passed to approve.
- A copy of an e-mail from Ed Mone regarding regional FD equipment purchases was distributed.
- The Commissioner dinner is this Saturday at Black Rock Tavern. Menu choices were discussed.
- The Town building energy project is continuing. Johnson Controls has been selected as the vendor and will be finetuning their recommendations for consideration.

7. Report of Special Committees

- The Truck Committee has not met due to the major disaster events.

8. Unfinished Business

- Cmsr. Potter reported he is reviewing the application and background check process for further consideration.
- Cmsr. Potter distributed a proposal from RKL regarding updating our Computer systems. Discussion was held. A representative from RKL will attend a future Commission meeting to discuss the proposal.

9. New Business

-None

10. Report of Commissioners

- Cmsr. Scully reported that he would like the Department to meet the new minister at St. Peter's Trinity Episcopal church and consider him for the position of Department Chaplin. He will have him attend a Commission meeting so that we can meet him.
- Cmsr. Scully indicated that he would like the Red Cross to put on a training session on "How to run a Shelter". He also indicated that it might be advisable to reactivate the Cert Program.
- Cmsr. Potter indicated that forming a Fire Corp. might also be an option.

11. Other Business

- Allan Olivero reported that control boxes are needed for securing medications for shelter residents.
He would like to develop some procedures for shelter operations to assist us in future incidents.
He requested approval for a new computer for his use. No action taken.

12. Executive Session

- Motion made, seconded and passed unanimously to add an executive session to the agenda for personnel discussions.
- Motion made, seconded and passed unanimously to adjourn the regular session at 20:49 hours and go in to executive session. In attendance were Cmsrs. Potter, McGee, Quinn, T. Scully, J. Scully and Koval.
- Motion made, seconded and passed to adjourn executive session and return to the regular session at 21:28 hours.

13..Adjournment

- Motion made, seconded and passed to adjourn the regular meeting at 21:29 hours.

Respectfully Submitted,

Kenneth A. Koval
Secretary/Treasurer