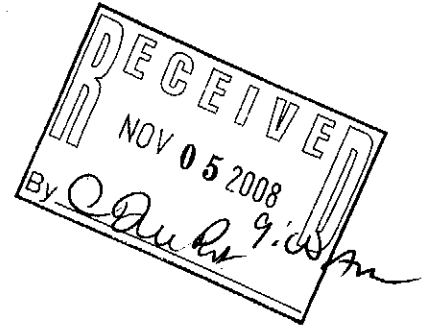


Draft-Not yet Approved



BOARD OF FIRE COMMISSIONERS  
THOMASTON FIRE DEPARTMENT  
MEETING MINUTES - November 3, 2008

The monthly meeting of the TFD Board of Fire Commissioners was held November 3, 2008 at the Firehouse.

In attendance:	Cmrs. Robert Henderson	Chairman David Lauretano
	Cmsr. Hank McGee	Cmsr. Tom Scully
	Cmsr. Bob Lamothe	Chief Jamie Wilson
	1st Asst Chief Jim O'Neil	Ken Koval

The meeting was called to order at 19:01 by Chairman Lauretano.

#### Fire Marshall Report

The Chiefs were excused and the Fire Marshal joined the meeting to review his reports and activities.

- The monthly report was reviewed.
- Arrest warrants are being issued for the High St. Ext., Goodwin Ct. and a car fire.
- The activity hours for the Deputy Fire Marshals will be added to the next monthly report.
- Discussion was held concerning the lack of hours available to complete all inspections.

At 19:14 hours the Fire Marshal was excused and the Chief's rejoined the meeting.

1. Ken Koval read the minutes of the October 6, 2008 meeting. Motion made, seconded and passed to approve as read.
2. Ken Koval reviewed the bills to be paid. Motion made, seconded and passed to approve payment.  
Ken Koval distributed a YTD budget/expense report as of 10/31/08

### 3. Report of the Chiefs

#### 3.1 Training

- The house on River Street will be used for upcoming training.
- Discussion was held regarding the CAM Motors property and whether it could be used for some type of training before it is demolished..

#### 3.2 Equipment

- Still need to get a set of chains for E-10.
- Cmsr. Lauretano reported that EFI did not find anything that could be used on the truck bay floor to protect it from chains.

#### 3.3 Apparatus

- E-3 battery charger has been installed.
  - R-4 radio has been installed.
  - The apparatus subcommittee is developing a report.
  - E-7 will replace E-10 as the usual first due to conserve wear & tear.
  - E-7 needs a mobile charger (approx. \$100.00) and a compartment shelf (approx. \$250.00)
- Motion made, seconded and passed to authorize both.

#### 3.4 Membership

- A membership drive is being scheduled and a press release has been issued.

#### 3.5 Smith Road Fire

- The call came in as a structure fire but turned out to be a couch that was readily extinguished.

#### 3.6 Alarm calls

- Discussion was held regarding responses to alarm calls where dispatch is contacted by the caller, police or other party to cancel the call.
- It was agreed the the Department would continue to respond with at least a Fire Officer or U-3 to determine further apparatus needs.

#### 3.7 Explorer Physicals

- Asst. Chief O'Neil reported that physicals for the explorer members would cost \$91.00.
- Discussion was held on the use of a parent consent form.

### 3.8 CDL Driver Program

- A class is being developed for members who want to earn their CDL.

### 3.9 Report of Asst. Chief's

- Asst. Chief O'Neil reported that there is a new requirement for reflective vests. They must now be breakaway type.
- Asst. Chief O'Neil reported that NFPA 1851 now requires that all turn-out gear must be cleaned and inspected and certified every year. Estimated cost is \$50.00 to clean and inspect excluding any needed repairs. Turn-out gear must also be replaced every 10 years regardless of condition.
- Asst. Chief O'Neil reported that SCBA flow tests need to be completed.
- Hazmat Operational Training has been added to the FFI program increasing training hours from 180 to 220.

### 3.11 Report of The Secretary/Treasurer

- A draft of the proposed 2009 Commission dates was distributed.
- The State has announced a new Fire Marshal training course. It was agreed that the Department would not send anyone.
- The July & August Town Garage gasoline figures were reviewed.
- A copy of the commendation letter to Lt. Albrecht was distributed.
- The is a breakfast this coming Sunday.
- Fire Prevention week went well . The school programs were well received and the open house was successful.
- All minutes must now be posted on the Town's website. The Commissions meeting minutes will be E-mailed to the Town Clerk each month for posting.
- The 2009-10 capital expenditure budget has distributed and is due January 6, 2009.

### 4.0 Report of Special Committees

- The 2<sup>nd</sup> Asst Chiefs recommendation committee has completed its process. It received only one application and will be recommending 2<sup>nd</sup> Asst. Chief Clark for reappointment in January.

### 5.0 Old Business

None

## 6.0 Report of the Commissioners

- Cmsr. Scully inquired about promoting the Knox Box concept to businesses. Estimated cost to a business is \$150.00.
- Cmsr. Scully inquired as to whether a lock could be put on the underground gas tank to prevent theft of gas.
- Cmsr. Scully requested a list of State & Federal mandated requirements be developed.
- Cmsr. Henderson inquired regarding the status of the Dive Team. He was advised that discussions are being held with area towns and that there is some interest.

There being no further business, motion made, seconded and passed to adjourn the meeting at 20:25 hours.

Respectfully submitted,

Kenneth A. Koval  
Secretary to the Fire Commission

