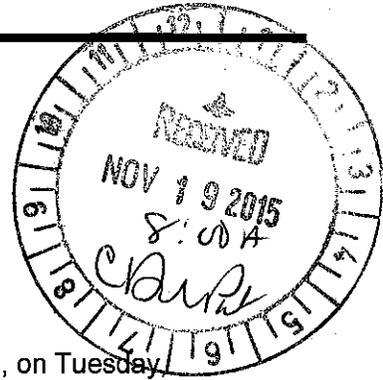


Cathy Dupont

From: Kristofer Nelson <nelton911@att.net>
Sent: Wednesday, November 18, 2015 10:56 AM
To: Cathy Dupont
Cc: Jamie Wilson; Julie Ingham; Tom Scully; Troy Fields
Subject: Cemetery Committee Minutes 11/17/15



The Cemetery Committee Meeting was called to order by Chairman Kris Nelson at 6:04 p/m, on Tuesday, November 17, 2015, at the employee's lounge, fourth floor of the Town Hall.

Present: Members Kris Nelson, Tom Scully, Troy Fields and Sexton Jamie Wilson.

A motion was made by Tom Scully and seconded by Troy Fields to approve the minutes from the previous meeting on September 15, 2015. The motion passed unanimously.

Williams Chapel windows - Tom spoke with Jim Stevens, who will give us an estimate to repair the windows in the spring.

Cemetery gate at main entrance - Sexton Wilson will research gates for this location over the winter. Mr. Greenwood will be contacted in the spring to give an estimate to construct two pillars according to the gates specifications.

Dug Road gate - Sexton Wilson reported that the Dug Road gate had been damaged over the past week with the post being pulled up from the ground. Sexton Wilson will work on securing the gate to prevent this from occurring again.

Sexton Wilson reported the cemetery workers are currently working a total of approximately 40 hours per week and will continue working, weather permitting.

Equipment - Sexton Wilson reported that the rear tires of the cemetery truck will need to be replaced in the spring at a cost of approximately \$800.00. Sexton Wilson stated that cemetery equipment is in good shape with no other repairs necessary at this time.

Sexton Wilson reported that \$1,600.00 was made in foundation work this year.

A motion was made by Kris Nelson and seconded by Tom Scully to send Sexton Wilson to New England Cemetery Association training in MA on 12/01/15 - 12/04/15, at a cost of \$615.00 for the training and \$50.00 to join the organization. Motion passed unanimously.

Meeting adjourned at 6:35 p/m.

Respectfully Submitted,
Kris Nelson, Chairman