



SPECIAL PERMIT APPLICATION

Application # _____

Date Received: _____

Fee Paid: _____

Proposed Activity: _____

Location of
Proposed Activity: _____ Map____ Block____ Lot____

Zoning District: GC____ M-1____ M-2____ RA-80A____ RA-80____ RA-40____ RA-15____

Owner of Property: _____ Address: _____

Applicant: _____ Address: _____

Phone: _____

The undersigned hereby makes application to the Thomaston Planning and Zoning Commission for a Special Permit in accordance with the provisions of Section 4.5, Schedule A–Permitted Uses and Article X of the Thomaston Zoning Regulations.

Signature: _____ Date: _____

Section 1. Previous Application

Has a previous Special Permit Application been filed with the Commission for the same premises? Yes
_____ No _____

Section 2. Placement on Agenda

In order for the Commission to consider your application, it must be received in the Planning and Zoning Office (Land Use Office) no later than five (5) working days prior to the next regularly scheduled meeting.

Section 3. Plans and Documentation

All Special Permit applications, unless otherwise prescribed in the Zoning Regulations or directed by the Commission, must be accompanied by the following documentation:

- a. A “Statement of Use” which shall detail the proposed use of the site.
- b. Site plan and landscaping plan.
- c. Architectural and construction plan
- d. Flood hazard area data
- e. Soil erosion and sedimentation control plan
- f. All other pertinent information and documentation that may be required by the Commission in order to make a decision on the application.

Section 4. Waiver of Requirements

Does the applicant request the Commission to waive any of the required documentation as specified in Sections 10.3(b) (c) or (d) of the Zoning Regulations? Yes _____ No _____

If yes, please specify: _____

Section 5. Failure to Submit

Failure by an applicant to submit any or all of the required or requested documentation under Section 3.11 or Article 9 may be grounds for the Commission to consider the application as being incomplete.

Section 6. Review by Town Engineer

The applicant shall be responsible for paying all inspection and review costs incurred by the Town Engineer during the review process.

If additional on site inspection and review is necessary and required by the Commission after the approval is granted and prior to completion of the project, the applicant shall also be responsible for these costs.

The costs shall be no more per hour than what is assessed to the Town in any given year by the Town Engineer.

Section 7. Public Hearing

The Thomaston Planning and Zoning Commission will conduct a *Public Hearing* on this application. The applicant, or their authorized agent, must be present at the hearing and should be prepared to present information showing how the proposed use of the site along with the buildings, structures, and facilities will conform to the standards as specified in these regulations.

All standards as specified in Article X are in addition to other requirements as contained in the regulations, which may be applicable in the District in which the Special Permit is proposed.

Section 9. Inspection of Property

The Commission is authorized by the submission of this application to inspect the premises.

Section 10. Additional Information

The Commission may obtain additional documentation and information on its own initiative, but will need to rely upon data presented to it by the applicant.

Section 11. Modification of Approval

If approval is granted by the Planning and Zoning Commission, it may be subject to modifications deemed necessary to conform to specific standards of the regulations. It may also be subject to appropriate conditions and safeguards necessary to conserve public health and safety, convenience, welfare and property values in the neighborhood.

Applicant's Signature _____

Home Phone: _____ Business Phone: _____

(OFFICE USE ONLY)

Existing lot coverage _____

Proposed lot coverage _____

Commission date when application was received _____

Date of initial public hearing _____

Public hearing was continued to _____

Date of approval _____ Disapproval _____

Was approval modified? Yes _____ No _____

If yes, give specifics

Land Use Officer _____ Date _____

Jeremy Leifert