



Town of Thomaston

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DRAFT

THOMASTON BOARD OF SELECTMEN REGULAR MEETING TUESDAY, SEPTEMBER 1, 2015

Roll Call:

Meeting was called to order at 7:02 p.m.

First Selectman Mone, Selectman Barrett, Sr. and Selectman Mosimann were present. Deborah Bournival, Administrative Assistant to the First Selectman, was available to take the minutes.

Pledge of Allegiance was recited by all.

Approval of Minutes:

It was noted that the minutes of August 18, 2015 should have reflected, under *New Business/Call for Town Meeting*, an Item #5 which stated:

“5. As recommended by the Board of Selectmen and the Board of Finance, to approve the design and construction of the Thomaston portion of the Naugatuck River Greenway Project in the total project cost of \$195,479.58, to accept a CT DEEP grant in the amount of \$155,000.00, to appropriate the sum of \$155,000.00 and to authorize in kind services for the difference between the total project cost and the grant.”

A motion was made by Selectman Barrett, Sr. to approve of the August 18, 2015 minutes of the regular meeting as amended. Motion was seconded by First Selectman Mone. Motion carries 2-0.

A motion was made by Selectman Mosimann to amend the agenda to add under New Business/Update TD Bank Signature Cards for Savings Account and Waive Multiple Bid Requirement for Nystrom's. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

New Business/Transfer Station Discussion re: Revenues:

Transfer Station members Sal Santamaria, Dennis David, Jeff Sales and Glenn Clark were in attendance. Tracy Decker, Finance Director, was also available at tonight's meeting.

Tracy Decker handed out a report that showed that the annual permit income for the Transfer Station has been on the decline over the last few fiscal years. She indicated that expenses should not be exceeding revenues as this is a special revenue account that should sustain itself.

Discussion ensued. Sal indicated that they should be able to bring in more revenue now that they signed a contract with Continental for scrap metal. Revenue could also be down due to the fact that some items are now free when brought to the Transfer Station (i.e. mattress recycling, paints, etc.). He also indicated that storm debris from a past storm added to the expense side.

First Selectman Mone asked the committee to do their best from this point forward in turning things around. Otherwise, the Board of Finance will have to zero out the account and treat this account like all funded budgets.

The committee also discussed an idea of setting up a "flea market" of sorts at the Transfer Station for those items in good condition that could be saleable.

New Business/CDBG Business Loan to Black Rock Tavern – Refund of Payments:

First Selectman Mone indicated that, most recently, an error was found in the CDBG loan documents that were originally signed between the Town and Jayne Lanphear some years ago. The town attorney agreed, after looking at the documents, that the grant mortgage note dated October 31, 2006 was in an amount of \$75,000 at 3% interest per annum for 84 months or 7 years. The payments under the note should have been \$991.00 per month for 84 months totaling \$83,244. However, due to this error which was based on an amortization schedule showing 7% interest per annum, Jayne Lanphear overpaid by \$11,389.80. It was also found that payment #16 in the amount of \$1,131.95 was never submitted, so the final refund to Jayne Lanphear will be \$10,707.85. Therefore, a refund is needed to correct this error before we can officially release the mortgage.

A motion was made by Selectman Mosimann to authorize the refund of \$10,707.85 back to Jayne Lanphear LLC for the CDBG loan. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

New Business/CDBG Business Loan to Black Rock Tavern – Release of Mortgage:

A motion was made by Selectman Mosimann to authorize the First Selectman to sign the release and discharge the mortgage deed from K.J. Lanphear LLC to the Town of Thomaston. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

New Business/Proposed Acceptance of Nystrom’s Park Improvements:

Henry Osowiecki was in attendance to present. He passed out a semi-final punch list which he explained in detail (see attached for notes).

He indicated that the balance to finish is currently \$114,630.00. Once all punch list items are completed and the project is complete, then we add in the retainage amount of \$32,037.50 for a total project cost of \$146,667.50.

A motion was made by First Selectman Mone to accept the Nystrom’s Park Project as “reasonably complete” per committee and architect. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

Selectman Mosimann has reservations about voting on something that we are not totally sure re: financial implications.

New Business/TD Bank Certificate of Resolution & Update of Signature Cards:

Tracy Decker, Finance Director, indicated that the names on the signature cards still reflect the names of the past treasurer Mike Bruscano and deputy treasurer Nancy Latour who are no longer employees of the town. Therefore, we need to update this information with the names of Ken Hopkins, Treasurer and Cathy Dupont, Deputy Treasurer.

A motion was made by Selectman Mosimann to authorize Ken Hopkins, Treasurer and Cathy Dupont, Deputy Treasurer to be signers on the TD Bank account, allowing them to initiate a wire transfers from one account to another. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

New Business/Waive Multiple Bid Requirement for Nystrom’s:

A motion was made by Selectman Mosimann to waive the bid process for the bid for gates at the entrance of Nystrom’s Park. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

Old Business – none.

Board/Commission Appointments/Resignations – none.

Tax Refunds:

A motion was made by Selectman Barrett, Sr. to approve the tax refund submitted by the Tax Collector in the amount of \$195.15 to Kaitlin Martin, bill moved to Waterbury after payment made. Motion was seconded by Selectman Mosimann. With all in favor, motion carries.

A motion was made by Selectman Barrett, Sr. to approve the tax refund submitted by the Tax Collector in the amount of \$170.17 to Kevin Nadeau, vehicle sold June, 2014 and bill deleted after payment. Motion was seconded by Selectman Mosimann. With all in favor, motion carries.

A motion was made by Selectman Barrett, Sr. to approve the tax refund submitted by the Tax Collector in the amount of \$11.27 to Robert Milius, vehicle sold August, 2015 and bill pro-rated after payment. Motion was seconded by Selectman Mosimann. With all in favor, motion carries.

A motion was made by Selectman Barrett, Sr. to approve the tax refund submitted by the Tax Collector in the amount of \$47.39 to Lewis Tarullo, vehicle sold April, 2015 and bill pro-rated after payment. Motion was seconded by Selectman Mosimann. With all in favor, motion carries.

A motion was made by Selectman Barrett, Sr. to approve the tax refund submitted by the Tax Collector in the amount of \$201.78 to Benjamin Stark, CT General Statute 12-93a – refund to veteran leasing a vehicle. Motion was seconded by Selectman Mosimann. With all in favor, motion carries.

Communication – none.

Public Comment – Lois Schenkel re: permit for transfer station. Can't we still issue a permit for those bringing in items even if there is no charge for items?

A motion was made by Selectman Mosimann to adjourn the meeting at 8:23 p.m. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.