



## **Town of Thomaston**

**Selectman's Office**

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### **DRAFT**

## **THOMASTON BOARD OF SELECTMEN REGULAR MEETING TUESDAY, JULY 5, 2011**

### **Roll Call:**

Meeting was called to order at 7:02 p.m.

First Selectman Mone, Selectman Barrett, Sr. and Selectman Scheppard were present. Deborah Bournival, Administrative Assistant to the First Selectman, was available to take the minutes.

### **Approval of Minutes:**

A motion was made by Selectman Scheppard to approve the minutes of the June 21, 2011 regular meeting as presented. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

### **Old Business/Road Improvement Plan Update:**

First Selectman Mone began with the highlights of the report from BL Companies re: Valley View Road. BL Companies conducted several site visits to observe the existing conditions of the roadway surface and drainage system. It was determined that Valley View was not constructed with an appropriate pavement structure. It is their recommendation that a full depth reconstruction of Valley View Road be completed as well as the installation of underdrains in the vicinity of the low point in the roadway. The full depth pavement reconstruction shall consist of 1.5" of Class 2 bituminous concrete pavement on 2.5" of Class 2 bituminous concrete pavement on 6" of granular base on 12" of subbase (a total of 18" of pavement will have to be dug out and replaced).

BL Companies was retained to provide an opinion of probable construction cost for various roads throughout the Town as part of the Town's road rehabilitation plan. The following is an update on the roads for 2011:

**Pleasant Street:** the existing pavement will be reclaimed and fine graded for the length of the roadway. The road will then be paved with 2” of Class 1 bituminous concrete pavement over 2” of Class 2 bituminous concrete pavement.

**Broadview Heights, Woodbridge Lane, Chapel Street and Moosehorn Road:** all require a subsurface boring program to be initiated. We are currently waiting for that report.

**Jackson Street and Treadwell Avenue:** both of these roads will require engineering oversight, which may increase the costs overall.

In the web area, the cost to realign 8 manholes, clear and televise 9,100’ of sewer pipe and the evaluation design bid (WPCA portion) will be \$149,596.

So far, the binder coat has been applied to Blakeman Road, there was a full depth reclamation on Prospect Street, and the drainage work on Broadview Heights and Jackson Street is scheduled next.

Valley View Road will need to be treated separately and have its own engineer to inspect.

**Old Business/Small Cities Subordination – 63 Litchfield Street:**

This issue will be tabled to another meeting when additional information is known from the resident.

**Old Business/Creation of Light Up the Town Committee:**

A motion was made by Selectman Scheppard to create an official Light Up the Town Committee that would report to the Board of Selectmen. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

**New Business/Resolution for Use of Program Income/Small Cities:**

A motion was made by Selectman Barrett, Sr. that:

WHEREAS, the Town of Thomaston has received funds under the Connecticut Small Cities Community Development Block Grant (CDBG) Program, administered by the State of Connecticut, Department of Economic and Community Development, pursuant to Title I of the Housing and Community Development Act of 1974 as amended; and

WHEREAS, the Town of Thomaston has expended those funds pursuant to Title I of the Housing and Community Development Act of 1974, the Code of Federal Regulations, and the Assistance Agreement; and

WHEREAS, those funds received by the Town of Thomaston have generated Program Income;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN:

1. That it is cognizant of the conditions for the use of Program Income as prescribed by Title 24, Part 570, Section 489(c) of the Code of Federal Regulations;
2. That it realizes Program Income is governed by Title I of the Housing and Community Development Act of 1974;
3. That it may use Program Income only for the following activities:
  - a) The activity that generated the Program Income if the activity continues to meet the requirements of Title I of the Housing and Community Development Act of 1974.
  - b) Any additional activity that meets the requirements of Title I of the Housing and Community Development Act if the Town receives DECD's written approval to fund it with Program Income.
4. That it may use Program Income to fund Administrative and Program soft costs within the following limits:

Administrative Costs	16%
Total Administrative and Program Soft Costs (Housing Rehabilitation Activities Only)	25%
Total Administrative and Program Soft Costs (All Activities Except for Housing Rehabilitation)	21%
5. That it is hereby amending the Program Income Plan(s) that was adopted for the original activity that generated the Program Income to permit the funding of additional activities from the Program Income.

Motion was seconded by Selectman Scheppard. With all in favor, motion carries.

**New Business/Certified Resolution – Historic Preservation Grant:**

A motion was made by Selectman Barrett, Sr. that Edmond V. Mone, First Selectman, is empowered to execute and deliver in the name and on behalf of the Town of Thomaston a contract with the Connecticut State Library for an Historic Documents Preservation Grant. Motion was seconded by Selectman Scheppard. With all in favor, motion carries.

**New Business/Certified Resolution – STEAP Sidewalk Grant (\$200,000):**

A motion was made by Selectman Barrett, Sr. that:

WHEREAS, pursuant to C.G.S. 4-66g, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and

WHEREAS, it is desirable and in the public interest that the Town of Thomaston make an application to the State for \$200,000.00 in order to undertake the Sidewalk Improvement Project Phase III and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN:

1. That it is cognizant of the conditions and prerequisites for the State Assistance imposed by C.G.S. 4-66g;
2. That the filing of an application for State financial assistance by the Town of Thomaston in an amount not to exceed \$200,000.00

is hereby approved and that Edmond V. Mone, First Selectman, is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of Thomaston.

Motion was seconded by Selectman Scheppard. With all in favor, motion carries.

**New Business/Communication from a Concerned Citizen:**

First Selectman Mone received a letter from a concerned resident on View Drive where road improvements were recently completed. This resident, along with others in that neighborhood, are concerned with the type of seed that was transplanted and the quality of the fill that was used by the contractor near the curbing. They indicated that what is coming up is “weeds”. They are concerned that these weeds will spread into other parts of their lawn.

The selectmen indicated that the Town should still have retainer money available and should make sure this issue is taken care of before we pay the balance. The contractor should be replacing what they took out with good quality fill and grass seed. We need to take a look at the bid documents to see what the specifications spelled out.

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The First Selectman received a call from a concerned resident about a retention pond that is located in the back yards of some of his neighbors. It was claimed that, according to the deeds of the properties, the Town is responsible for maintaining the pond, which has not been done for quite some time now. Due to the length of time that has passed, there is excessive overgrowth in the pond which the residents feel is causing their back yards to become saturated with water.

The town attorney confirmed the fact that the Town is responsible for cleaning out the pond. Paul will need to borrow an excavator from another town to get the job done. We need a dry season before we can begin.

\* \* \* \* \*

The Town of Watertown wants to add a cell tower on Bassett Road and wanted us to know about the site lines and whether we had any objection to this. The selectmen said they have no problem with it.

**Board/Commission Appointments:**

A motion was made by Selectman Barrett, Sr. to appoint the following people to the Light Up the Town Committee:

Kathy Jo Butkevicius, Janet Bergamo, Tony Troccoli, Don Lamy & Elizabeth Eaton.

Motion was seconded by Selectman Scheppard. With all in favor, motion carries.

**Tax Refunds:**

None at this time.

**Public Comment:**

In attendance at tonight's meeting were Christine and Paul Yoos and Robby/Town Times.

Christine Yoos said it was not indicated on the agenda for the last meeting what the executive session was for. She wanted to know if it had anything to do with Tracy Decker's employment. First Selectman Mone said no, it was a legal matter and there was no decision made. Christine indicated that she checked with the State of Connecticut FOI Commission and they indicated that it should appear on the agenda. First Selectman Mone said the Board will amend the minutes for the next meeting.

Paul Yoos said Planning & Zoning is still not providing him with the documents he asked for in his last request.

**A motion was made by Selectman Scheppard to adjourn the meeting at 8:00 p.m. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.**