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DRAFT

**THOMASTON BOARD OF SELECTMEN
REGULAR MEETING
TUESDAY, NOVEMBER 2, 2010**

Roll Call:

Meeting was called to order at 7:18 p.m.

First Selectman Mone, Selectman Barrett, Sr. and Selectman Scheppard were present. Deborah Bournival, Administrative Assistant, was available to take the minutes.

Approval of Minutes:

A motion was made by Selectman Scheppard to approve the minutes of the October 19, 2010 regular meeting as presented. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

Old Business:

None at this time.

New Business/Fire Marshal – Incident Report:

Fire Marshal Bob Norton, Sr. was in attendance to present his comments and concerns on an incident (bomb threat at the post office) which occurred on Tuesday, September 7, 2010.

As soon as the Police Department learned of the bomb threat in the post office (which itself was in lock-down mode due to the threat to postal workers), they dispatched officers to the scene. The Police Department immediately notified the Fire Marshal and proceeded to block off the streets closest to and around the post office. The State Police Bomb Squad also responded.

The Fire Department was dispatched and requested to standby at the station as per protocol. Chief Wilson is reviewing the Fire Department policy.

The First Selectman made the decision to evacuate all employees from the Town Hall complex. The fire alarm system was not used in the evacuation due to the fact that we did not want anyone

exiting the building through the Clay Street side (post office side). The town Safety Committee has established a subcommittee to research and rewrite the Town Hall evacuation policy.

The Fire Marshal and the Superintendent proceeded to evacuate Center School for safety reasons due to the proximity of the school to the post office. The children were taken to Sanford Avenue Field, where they were provided with lunch. The Fire Department provided water at the field and an ambulance was stationed at the field as well given the fact that this was a very hot day. The only drawback was that the Superintendent was unable to access her records in order to notify people if children had to be sent home, as her office was evacuated from Town Hall as well. We will need to secure an alternate location as a backup where the Superintendent can have computer access. She has since secured laptops. Area churches have extended an invitation to use their church for the children if need be.

The incident concluded at the post office with nothing being found. The children were allowed back in their building and no early dismissal was warranted.

New Business/Highway Superintendent – Paving Report:

Paul Pronovost was in attendance at this meeting. Current data was not available for this meeting, but will take up at next regular meeting.

Paul gave an update on work currently being done. The binder will be put on tomorrow on Old Northfield Road (Town's portion). The binder is already on View Drive, Perritt Drive and Kennedy Drive. Bayberry Drive was reclaimed today and the pipe installed.

New Business/Transfer Station Committee – Free Electronics Recycling:

Paul Pronovost and Dennis David were in attendance at tonight's meeting. Due to a state mandate effective as of next year, manufacturers of electronic products will need to finance the recycling of their own products. A company, WeRecycle, provides convenient municipal recycling and waste management by way of permanent collection programs and one-day sponsored events at no cost to the town. Everything is managed in full compliance with the State. They provide labeled and dated "gaylord" boxes and pallets for easy collection, training to the collection site staff and pick up of materials from the site. A report will be generated that will satisfy the DEP electronics reporting.

Also, due to the amount of activity at the Transfer Station, it was asked if the summer hours can be extended until the end of the year.

A motion was made by Selectman Scheppard to extend the summer hours at the Transfer Station through the end of December 31. Motion was seconded by Selectman Barrett, Sr. With all in favor, motion carries.

New Business/CCM Energy Audit Presentation:

Andrew Merola of CCM was in attendance to give a power point presentation on CCM's Energy Efficiency Program.

Mr. Merola explained that with most municipalities, the money needed for energy investments is already in the budget and being spent on wasted energy. At least one-third of the energy used to run government buildings goes to waste. CCM, in partnership with Siemens, works with municipalities to guarantee a successful energy efficiency program that has guaranteed annual savings. Dollars that are already spent for utilities and repair of aging equipment are used as the funding source for the program. There will be no new taxes, no new appropriations and no MIL increase. The program does guarantee that annual savings will meet or exceed annual program costs, if not, they pay the difference. There is value in the program in that by including staff training and long-term support services, CCM ensures optimal equipment operation, reduced maintenance costs and maximum savings.

Similar to a typical construction project, as phases are completed and accepted, funds are released from an escrow account. The escrow account is funded typically through grants, incentives, rebates, bonding or municipal leases. Payments, which are guaranteed to be covered 100% by the program savings, do not begin until after construction is completed and the payment schedule coincides with the fiscal year.

Selectman Barrett, Sr. had to excuse himself from the remainder of the meeting at 8:00 p.m.

New Business/GWTD – Reappointment of Carolyn Giguere:

In the Greater Waterbury Transit District's bylaws it states that each municipality shall appoint one or more directors to the Transit District in accordance with Section 7-273c of the Connecticut General Statutes. Each member shall serve for a period of four (4) years or until a successor is appointed.

Carolyn Giguere, a town resident, has been serving in this capacity for some time now. She is currently the bookkeeper for the GWTD and has expressed an interest in another four (4) year term. Her term was from June 14, 2005 to June 14, 2009, at which time the GWTD overlooked the reappointment.

A motion was made by Selectman Scheppard to reappoint Carolyn Giguere as a member of the GWTD Board of Directors representing the Town of Thomaston for another four (4) year term from June 14, 2009 to June 14, 2013. Motion was seconded by First Selectman Mone. With all in favor, motion carries 2-0.

Board/Commission Appointments:

A motion was made by Selectman Scheppard to accept the resignation of MaryAnn Martin, with regret, from the Greenway Committee effective immediately. Motion was seconded by First Selectman Mone. With all in favor, motion carries 2-0.

A letter of appreciation will be sent by the Selectman's Office.

A motion was made by Selectman Scheppard to reappoint the Thomaston Opera House Commission Matt Kamens, Julianne Torrence and Richard Chandon for another three-year term from December 1, 2010 to November 30, 2013. Motion was seconded by First Selectman Mone. With all in favor, motion carries 2-0.

Tax Refunds:

A motion was made by Selectman Scheppard to approve the tax refund submitted by the Tax Collector in the amount of \$9.47 to Kenneth Avery of 25 Oak Meadow Lane, Torrington, Assessor pro-rated bill as vehicle was sold in July, 2010. Motion was seconded by First Selectman Mone. With all in favor, motion carries.

Public Comment:

In attendance at tonight's meeting were Christine & Paul Yoos.

Christine Yoos had questions about P&Z issues. First Selectman Mone indicated that they would be addressed at the next P&Z meeting.

Christine Yoos had questions regarding information on their non-compliance certificate issued by P&Z.

A motion was made by Selectman Scheppard to adjourn the meeting at 8:29 p.m. Motion was seconded by First Selectman Mone. With all in favor, motion carries 2-0.