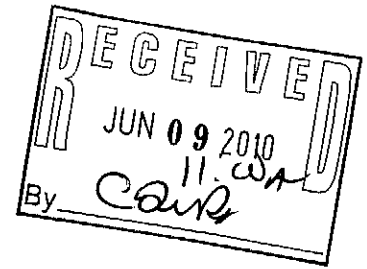


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BOARD OF FIRE COMMISSIONERS  
THOMASTON FIRE DEPARTMENT  
MEETING MINUTES - June 7, 2010

The monthly meeting of the TFD Board of Fire Commissioners was held June 7, 2010 at the Firehouse.

In attendance were: Cmsr. Scott Potter                      Cmsr. Tim Quinn  
                                 Cmsr. James Wilson                      Cmsr. Jerry Scully  
                                 Chief Jamie Wilson                      Cmsr. Henry McGee  
                                 2<sup>nd</sup> Asst. Chief Glenn Clark                      Cmsr. Tom Scully, Sr.  
                                 Ken Koval                                      1<sup>st</sup> Asst. Chief Jim O'Neil

First Selectman Ed Mone joined the meeting at 20:24 hours.

The meeting was called to order at 19:00 hours by Chairman Potter.

1. Fire Marshal's Report

Fire Marshal Robert Norton, Sr. joined the meeting.

- 1.1 The Fire Marshal reviewed his monthly report and highlighted items in the report.
- 1.2 Motion made, seconded and passed to authorize payment to Deputy Fire Marshal Glenn Clark of \$125.00 month beginning July 1, 2010.

The Fire Marshal left the meeting at 19:08 hours and the Chiefs joined the meeting.

2.. Motion made, seconded and passed to dispense with the reading of the minutes of the May 1, 2010 and May 17, 2010 meetings.

3. Ken Koval reviewed the bills to be paid. Motion made, seconded and passed to approve payment.

Ken Koval distributed a copy of the May 31, 2010 budget/expense report. General discussion was held regarding the report. Ken Koval reported that approximately \$1200.00 in bills are being held due to lack of funds. A letter was sent to the Board of Finance requesting an additional \$2500.00 for this years budget.

4.Report of the Chiefs

4.1 Training

- The 4 attendees to the Valley Fire School have passed their written tests and will be taking the practical soon.
- Wendy Gray is moving towards successfully completing her FF I course in Watertown.

4.2 Equipment

- One chain saw needs repair.
- One air pac is broken. Repairs are being priced.
- The biometer sensor expires in August and needs to be replaced. It may be cheaper to purchase a new one. The chiefs will review and make a recommendation.

#### 4.3 Apparatus

- Pump tests and vehicle certifications will be scheduled for July and August.
- Tower #1 needs to be serviced. Will explore alternative vendor.
- Chief Wilson reported that he would like to dispose of the old Rescue #2 unit. Discussion was held and he was instructed to proceed however possible.

#### 4.4 Grant Applications

- TSB grant has been submitted for 4 sets of turn out gear.
- FEMA grant has been submitted for 30 sets of coats and pants.
- Chief Wilson is preparing a Homeland Security grant application for replacing the building generator.
- The DEP grant is pending.
- Chiefs Wilson reported that the First Selectman's office is preparing a grant request for a Neighborhood Assistance Grant for a new sign in front of the Firehouse.

#### 4.5 Pension Documents

- Chief Wilson reported that some documents were distributed in error by the Town Personnel office that contained sensitive information.

#### 4.6 Truck Committee

- The truck committee has met and discussed the design of a desired unit and the combination of equipment needed.

#### 4.7 Regional Dive Team

- Discussion was held on the recent Dive Team call in Watertown.
- Asst. Chief Clark reported that everything went extremely well executed. The entire team from the member towns worked very well together and was very professional.
- Asst. Chief Clark reported that a critique is being planned and counseling sessions are being planned for any who would benefit from them.

#### 4.8 Report of the Asst. Chiefs

- Asst. Chief O'Neil reported on attending the valley Fire School graduation ceremony.
- Asst. Chief O'Neil reported that the Orange FD has a new rescue pumper that as of interest.

#### 4.9 Miscellaneous

- Chief Wilson reported that staffing for daytime calls is very difficult. Sometimes only 3-4 members are available. Discussion was held regarding The use of Town employee members who cannot leave until the second alarm. Motion made,seconded and passed to send a letter to the First selectman requesting approval for town employee members to leave at the first alarm.
- The New England Chief's Show is scheduled for June 25-27, 2010 at the Big E.
- Chief Wilson reported that he just received the ISO report and will be reviewing it in detail. Our rating improved slightly.

## 5. Insurance Discussion

### 5.1 CIRMA

- Representatives from CIRMA joined the meeting at 19:35 hours to review their program.
- Discussion was held and questions were asked that will require a response. CIRMA will respond to the Chief. They left the meeting at 20:17 hours

### 5.2 VFIS

- A representative VFIS joined the meeting at 20:22 hours to review their Program. Discussion was held. He left the meeting at 20:45 hours.

5.3 First Selectman Mone made some comments concerning the programs and cost.

5.4 After the responses to questions are received the Commission will review and determine a course of action.

## 6.0 Report of Secretary/Treasurer

6.1 A copy of the recently completed apparatus and facility inspections by the Commission was distributed.

Motion made, seconded and passed to send it to the Chief's for review and a response.

6.2 Ken Koval discussed the status of the UST project that has not yet been completed.

First Selectman Mone suggested that Town counsel be requested to send a letter to the vendor.

## 7. Special Committees

- None

## 8. Unfinished Business

- None

## 9. Old Business

None

## 10. New Business

None

## 11. Report of the Commissioners

- Cmsr. Tom Scully inquired regarding a preplan for the P & A building.
- Cmsr. Tom Scully inquired if a list of all equipment is available. He was advised that there is a list and it is now being entered into the computer.
  - Cmsr. Jerry Scully reported that old timers night went well.
  - Cmsr. Jerry Scully discussed the need for sexual harassment training in the Department.

There being no further business, motion made, seconded and passed to adjourn the meeting at 21:38

**Respectfully submitted,**

**Kenneth A. Koval  
Secretary to the Fire Commission**