



Town of Thomaston  
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*Capital Improvement Committee  
Selectman's Conference Room  
Moved to Meeting Room 1*

*Minutes*

*February 2, 2010 5 pm*

Members present: Susan Smith, Paul Biron, Frank Treglia, David Bertnagel

Others present: Board of Education representatives Lynda Mitchell, Susan Laone, Jim Diorio, John Perrucci, Tim Polowy

Call to order: The meeting was called to order at 6:05 pm.

Old Business: None.

**New Business:**

S. Smith handed out the department requests handbook, capital improvement policy and spreadsheet of all the projects. S. Smith noted that the coding system has been expanded as follows:

**Current codes:**

Code 1 - Committed

Code 2- Urgent

Code 3 - Needed

Code 4 - Deferrable

Code 5 - Potential Bonding project

Code 6- Other funding source

**New codes:**

Code 7 - Funded and Closed

Code 8 - Not requested in subsequent year

S. Smith explained that last year a large database was created using MS Access and all projects from the prior year were brought forward and revised. The new codes will provide for a trail of the completed projects and allow inquiry as to why other projects were not requested in the subsequent year.

Board of Education.

Technology. Tim Polowy reviewed technological needs of the school district. The \$20,000 annual request is designed to be used for infrastructure and not PC replacement, which the operating budget handles. Black Rock school (BRS) was the first school which was updated and now it's the oldest. There are 4 network segments connected by fiber and BRS is very slow compared to the other schools and losing network switches. BRS has no environmental controls and would like to replace with copper and new routers. Phone system is now the oldest in the system. Discussion ensued about the phone upgrades needed on the Town side and whether the whole system should be looked at together. Tim explained that the phones system has be top priority at BRS and then replenish the supplies of switches and core router.

Tim also discussed the federal requirements to archive all email and would like to see the plan of off-site storage to be shared with the Town that was discussed last year.

Black Rock school. \$20,000 requesting for ongoing leaks associated with the Roof at BRS. Driving rain follows the beams and hard to find the source of the leak. Some have been patched. Committee requests more information on the request. BRS is also requesting new blinds in the K wing and red wings. They are heavy metal blinds and need of replacement. Some have come down causing damage. \$10,000. The prior year request for BRS HVAC was fixed using operating budget money.

Center School. Jim Dioro reviewed needs at the center school. The most important item is retrofitting the underground oil tank. The tank was cleaned of sludge and water but its still penetrating and needs to be capped. It was thought the building committee would do it but they back out. A lot of money was spent on the new boiler and controls and this is the last part that needs to be completed. \$15,000.

Along with the new HVAC and boiler system air handlers were installed and can not be reached (25-30 feet tall). The custodians do all the service on the system not Emcor. So the custodians need to reach those handlers for servicing. A new ceiling lift will help also in replacing auditorium lights. \$12,100.

Repeated items from last year, which were categorized by the committee as a potential bonding project in the prior year include, Student lockers \$65,200; Slate roof repair \$125,000 ;Clock and bell system \$25,000; exterior painting \$30,000; retile hallways and classrooms \$100,000; Auditorium stair entrance \$50,000; Girls locker room renovation \$750,000. Other projects discussed include Interior and exterior doors \$75,000 and Interior painting \$30,000 and upgrade of the phone system \$10,000.

Doors can not be completely secure in a lockdown situation. The phone system was started and meant to separate data from the phones with a new cabinet. There are parts sitting down there but the job was never completed.

High School. John Perucci stated that after replacing the doors and weatherstripping they reduce fuel consumption by 12,000 gallons a year. The replacing of the windows at a cost of \$154,784 will bring additional savings in energy costs. This work could be spread out over several years.

Another urgent item which is a safety issue is the stair treads. They have replaced some but want to continue replacement throughout the building. \$42,900.

The high school serves as the Town's major shelter in case of an emergency and it has no generator. The renovation took care of all potential connections for a generator but they still do not have one. No grants have surfaced in order to purchase one. \$72,000.

Other items on the list are repaving of the driveway and eventually resurfacing the whole parking lot. The driveway is the worst condition. The High school gym roof is also need of replacing along with stair hand rails which are not up to code, stair doors, lockers and bleacher safety rails. The lift kit to replace bulbs is still on the lift. They have to spend \$800 every time they want to rent a lift.

Next meeting will be February 8, 2010 Monday at 5pm. S. Smith will contact Fire Department and Public works for attendance at the next meeting. The Committee requests that the Fire Department bring a list of vehicles / trucks and their age with them.

Meeting adjourned at 6:50 pm.

Recording of Minutes by Susan Smith.

February 3, 2010