



**TOWN OF THOMASTON
THOMASTON POLICE DEPARTMENT**

#158 Main Street,
Thomaston, CT 06787



An Equal Opportunity / Affirmative Action Employer

**APPLICATION FOR EMPLOYMENT AND EXAMINATION
- POLICE OFFICER -**

IMPORTANT: READ CAREFULLY

1. This application is considered part of the selection process, and must be fully completed even if you have submitted a resume or provided other materials. Incomplete applications will not be considered. Answer all questions. If a question does not apply, state "none" or "does not apply".
2. Application may be rejected if answers are incomplete or vague. All statements are subject to investigation and any facts found to be false, exaggerated or misleading may result in your disqualification.
3. This application must be typed or printed legibly in ink.
4. No exceptions will be made for anyone not meeting all requirements.
5. Any application received after the closing date will not be considered.
6. **DO NOT** drop off this application to the Thomaston Police Department.

All completed applications must be mailed to the Thomaston Police Department, 158 Main Street, Thomaston, Connecticut 06787, along with a non-refundable \$25.00 application fee in the form of a bank check or money order. Do not send cash or personal check, they will not be accepted and will be returned to the applicant, along with the application.

7. Do not make inquiries regarding the status of the application or the selection process. You will receive appropriate information concerning the selection process periodically.
8. Applications will be kept on file for the period of the selection process which applied for only or at the discretion of the Thomaston Police Department. After that time, all applications will be considered inactive.

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BASIC ELIGIBILITY REQUIREMENTS

1. Must be at least 21 years old by the time of hire.
2. Must be a United States citizen.
3. Must have a high school diploma or GED certificate.
4. If you have had any military service, discharge must be "honorable discharge" or "under honorable conditions".
5. Must possess a valid motor vehicle operator's license
6. Must pass all steps listed under the selection process.
7. Applicant has no criminal record revealing any conviction, under federal or state law, of any felony, or whose criminal record has any conviction of any Class A or Class B misdemeanor, or of any crime in any other jurisdiction that would if committed in this state, constitute a felony, Class A or Class B misdemeanor, or who has committed any act which would constitute perjury or false statement, any drug related conviction, and any conviction for domestic violence.

SELECTION PROCESS

1. Validated Written Examination.
2. Personal Interview Oral Board Examination.
3. Chief's Interview.
4. Fingerprint Examination.
5. Background Investigation.
6. Psychological Examination.
7. Controlled Substance Screen
8. Physical Examination (Medical)
9. Physical Fitness Testing Standards
***Certified Officers (Lateral) DO NOT
Have To Perform Physical Agility***

END

**Thomaston Police Department
158 Main Street
Thomaston, Connecticut 06787**

DATE: _____

Application for Employment

Note: This application is used not only in considering you for employment, but is also kept as part of your permanent record if you are employed. Please fill out with this in mind. All questions must be answered. If a question does not apply, so state. Please type.

Name _____
Last First Middle

Have you ever worked anywhere under a different name? _____ If yes, what name? _____

Present Address _____ Period of residence _____

City _____ State _____ Zip _____

Telephone Number () _____ Hours when you can be reached _____

Do you hold a current Conn. Operator's _____ Chauffeur's _____ License? If "Yes" give State and Number _____

Are you employed at present? _____ If so, may we contact your present employer? _____

In case of Emergency, notify: Name _____ Phone # _____

Address _____
Number Street City State Zip

Education

Name of School	Address of Institution	Date	Graduated	Course or Degree
		Entered---Left---	Yes--No	
Grade School				
High School				
College				

Grade School _____

High School _____

College _____

Military & Other _____

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Employment Record

Give complete employment history, starting with your LAST or PRESENT employer. Dates should include month and year; any periods of unemployment must be accounted for. If additional space is needed a separate sheet should be attached.

Dates (Mo. & Yr.)	Name & Address of employer	Type of Position held & Name of immediate Supervisor	Rate of pay	Reason for Leaving
From:			\$	
To:			Per	
From:			\$	
To:			Per	
From:			\$	
To:			Per	
From:			\$	
To:			Per	
From:			\$	
To:			Per	
From:			\$	
To:			Per	
From:			\$	
To:			Per	

Have you ever been dismissed, or asked to resign from employment? _____ Date _____
 Employer _____ Reason _____

Have you ever been convicted of a MISDEMEANOR or FELONY? If "YES", List below.

Date	Place	Charge	Disposition (Give Details)

Military Service Status of U.S. Armed Forces

Branch of Service _____ Highest rank of rating _____
Period of active duty from _____ to _____ Discharge: Honorable _____ Other _____
If "Other" explain _____
Type of Duty _____
Citations or Metals received _____
Were you subject to any military disciplinary action? _____ If "Yes" explain _____
Are you in the National Guard or Organized Reserve _____ Present rank and status _____
Do you receive Service Disability? _____ If "YES", describe & give percentage _____
Present Selective Service Classification _____ Local Board No. _____ Location _____
Are you a U.S. Citizen? _____ Date Naturalized _____

The applicant knows and acknowledges by his/her signature below that if he/she falsifies any part of the information required during the application process that that act, in and of itself, constitutes grounds for termination whether discovered prior to or subsequent to the appointment of the person.

Signature of Applicant _____ Date: _____

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Jeffrey J. Madden
Chief of Police

TOWN OF THOMASTON

THOMASTON POLICE DEPARTMENT

Office of the Chief of Police

#158 Main Street
Thomaston, CT 06787
Telephone: (860) 283-4343
Fax: (860) 283-1013



www.thomastonct.org

AUTHORIZATION FOR THE RELEASE OF PERSONAL INFORMATION

I, _____, do hereby authorize a review of and full disclosure of all records or any part thereof, concerning myself, by and to any duly authorized agent of the Thomaston Police Department, whether said records are of a public, private or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions, financial or credit institutions, including records of deposits, withdrawals, and balances of checking and savings accounts and loans, also the records of commercial or retail credit agencies (including credit reports and/or ratings); medical and psychiatric treatment and/or consultation, including hospitals, clinics, private practitioners and the U.S. Veterans Administration; public utilities, employment and pre-employment records, including background reports, polygraph exam, efficiency ratings, complaints, disciplinary matters and/or grievances filed by or against me and salary records; real and personal property tax statements and records wherever filed; records of complaints, arrest, trial and/or traffic records; probation records; records of complaints of a civil nature made by or against me, where so ever located, and to include the records and recollection of attorneys-at-law or of other counsel, whether representing me or another person in a case in which I presently have or have had an interest.

It is the intent of this authorization to provide full and free access to the background and history of my personal life, for the specific purpose of pursuing a background investigation, which may provide pertinent data for the Thomaston Police Department to consider in determining my suitability for employment by that department. It is my specific intent to provide access to personal information, however personal or confidential it may appear to be, and the sources of information specifically enumerated above are not intended to deny access to any records not specifically mentioned herein.

*Serving Our Community Since 1929
Pride – Integrity – Honor*

I understand that any information obtained by the personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for employment by the Thomaston Police Department.

A photocopy of this release will be valid as an original hereof, even though the said photocopy does not contain original writing of my signature.



MUST BE SIGNED IN THE PRESENCE OF A NOTARY:

_____	_____	_____	_____
First Name	Middle Name	Last Name	Suffix
_____		_____	_____
Address		Town	State Zip
_____	_____	_____	_____
Social Security No.	Driver's License No.	State	Date of Birth
_____			_____
Applicant Signature in Full			Date

This Section to be Completed by a Notary Public

AFFIDAVIT

State of: _____

County of: _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public My Commission Expires On: _____ (Notary Seal)



Department Personnel:

Received by: _____ Date: _____

Print Name

Signature: _____